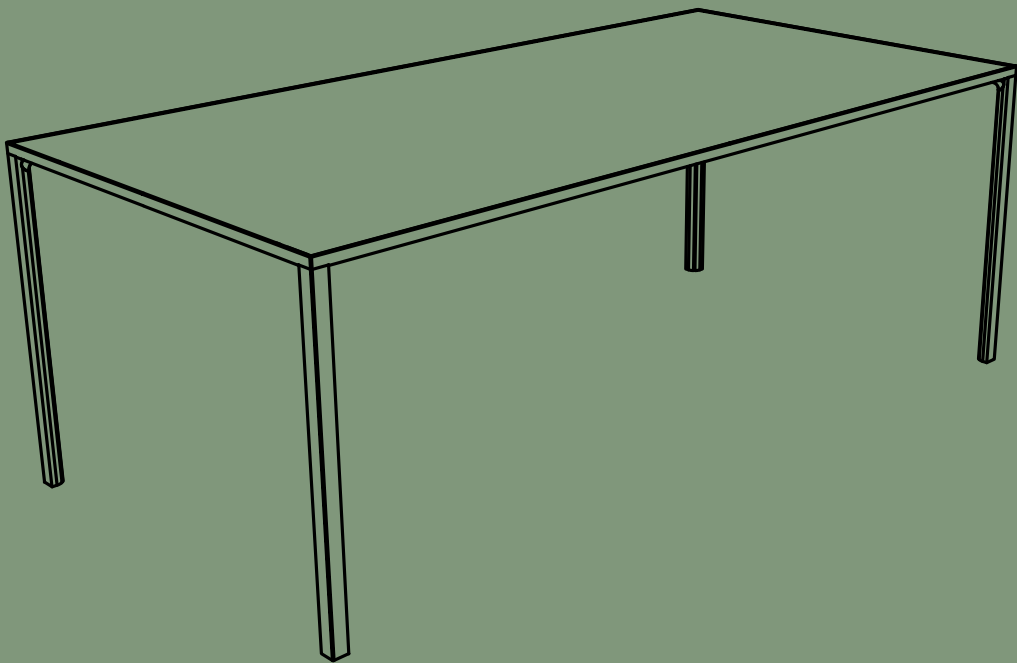


> INSTRUCTIONS MANUAL <

NEW ORDER TABLE



By STEFAN DIEZ

HAY

New Order is born of 100% industrial production, reflecting our ambition to create uncompromising and high-precision quality products. Shelving and storing units form the backbone of New Order Workspace Elements. Attached or detached tables in different heights for sitting as well as standing enable an almost infinite number of customized configurations.

New Order Table works as a free standing table for the dining room, office or conference room but the functionality of the table can be expanded with a set of connectors, allowing them to hook directly onto a New Order shelf and literally merge with it allowing for numerous workspaces to emerge.

Just like the vertical structure of New Order, the matching tables are built from functional aluminium profiles that are able to handle the infrastructure of cables often vital for an office environment. The tables are available in various standard sizes fitting the horizontal as well as the vertical grid of New Order.

> CARE AND MAINTENANCE <

When you move the table, make sure to lift it rather than pulling or pushing it, as that would damage the legs and mountings. We recommend that you tighten up the screws and nuts after one to two months' use. Wood and linoleum are natural materials, which may change in colour and will patinate over time. To reduce changes avoid placing the table in direct sunlight or near a heat source. To avoid permanent stains, use coasters under damp, hot or coloured objects. We recommend that you avoid covering the surface partially, for example with tablecloths or place mats, as colour variances may appear. Always remove stains quickly before they can do any permanent damage to the tabletop.

CLEANING

Powder coated aluminium / Clean with a damp cloth wrung in a solution of water and a neutral detergent or soap flakes. Remove soap residue immediately using a clean, dry cloth. Avoid using scouring cream or scouring pads, as they may scratch the surface.

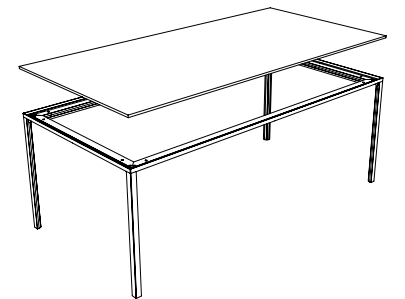
Linoleum / Clean the tabletop with a clean cloth wrung in water and a detergent suited especially for linoleum. Follow up immediately with a clean, dry cloth. Alternatively, stains may be carefully removed using white spirit (mineral spirit) or a damp nano sponge with dipped in lukewarm water or linoleum care. Never use the nano sponge dry. Avoid using alkaline detergents such as soft (yellow) soap, washing soda, lye and scouring powder.

Lacquered wood / For daily maintenance, wipe the surface with a clean, dry cloth. For cleaning, use a clean cloth wrung in water or in a solution of water and a neutral detergent (soap flakes) or a care product suited especially for lacquered wood. Remove soap residue immediately using a clean, dry cloth. To remove stains, use a clean, damp cloth wrung in lukewarm water with one part vinegar to nine parts water. Follow up immediately with a clean dry cloth. If the surface is scratched or appears matt, use lacquer care. Avoid using detergents containing silicone, as that would seal the stain in and make subsequent repairs more difficult. Avoid using scouring cream or scouring pads, as they may scratch the surface.

> CONTENTS <

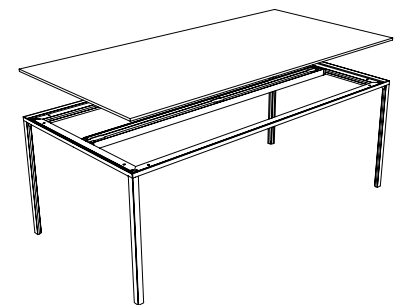
PAGE 9-18

WITHOUT SUPPORT BAR



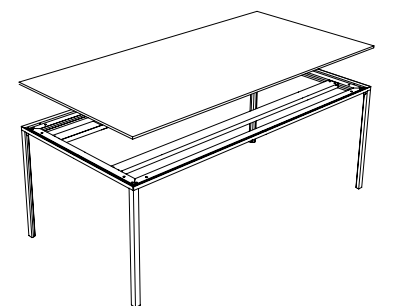
PAGE 21-34

WITH 1 SUPPORT BAR



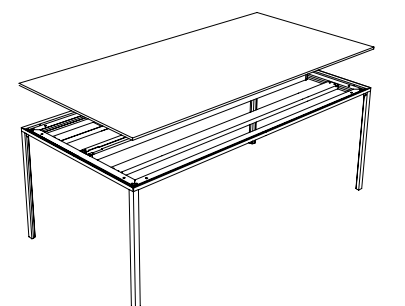
PAGE 37-50

WITH 2 SUPPORT BARS



PAGE 53-67

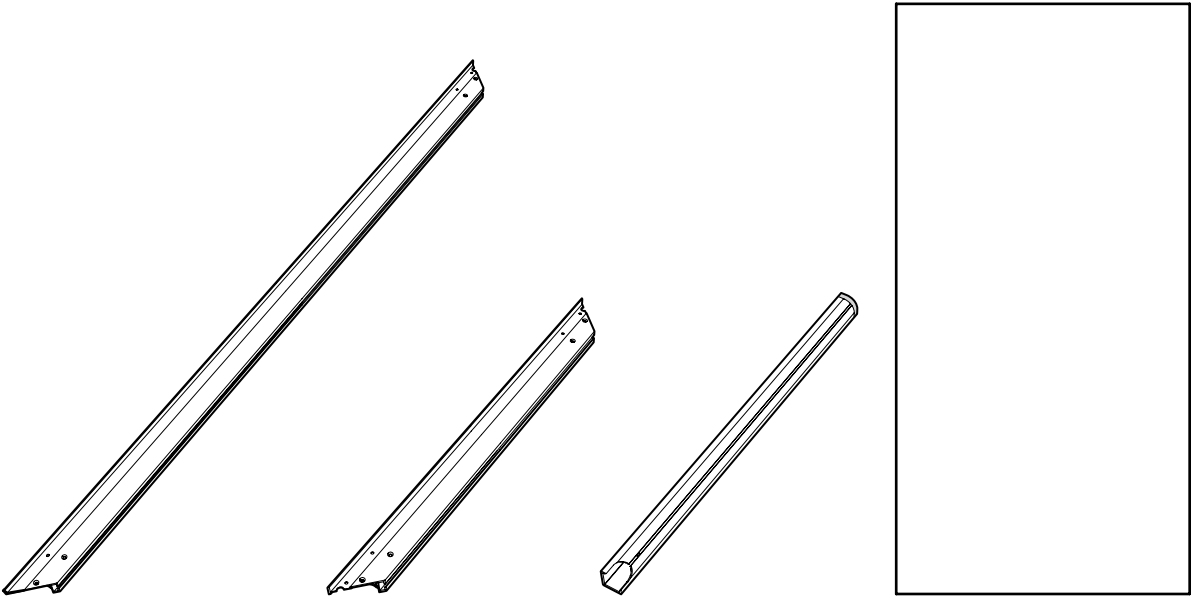
WITH 3 SUPPORT BARS



> WITHOUT SUPPORT BAR <



> PARTS <

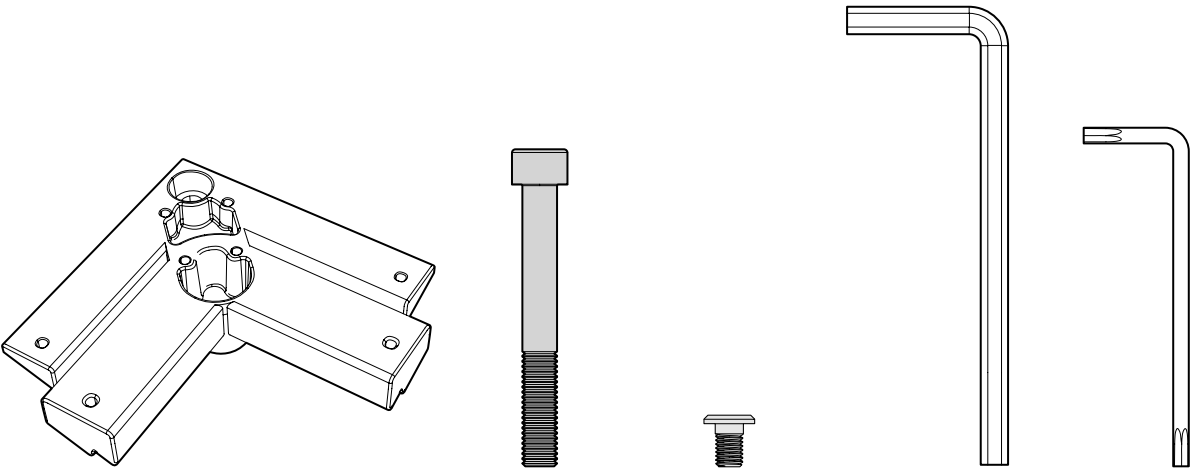


Frame profile long
x 2

Short frame profile
x 2

Leg x 4

Tabletop x 1



Corner knot x 4

Leg screw
x 4

Frame screw
x 48

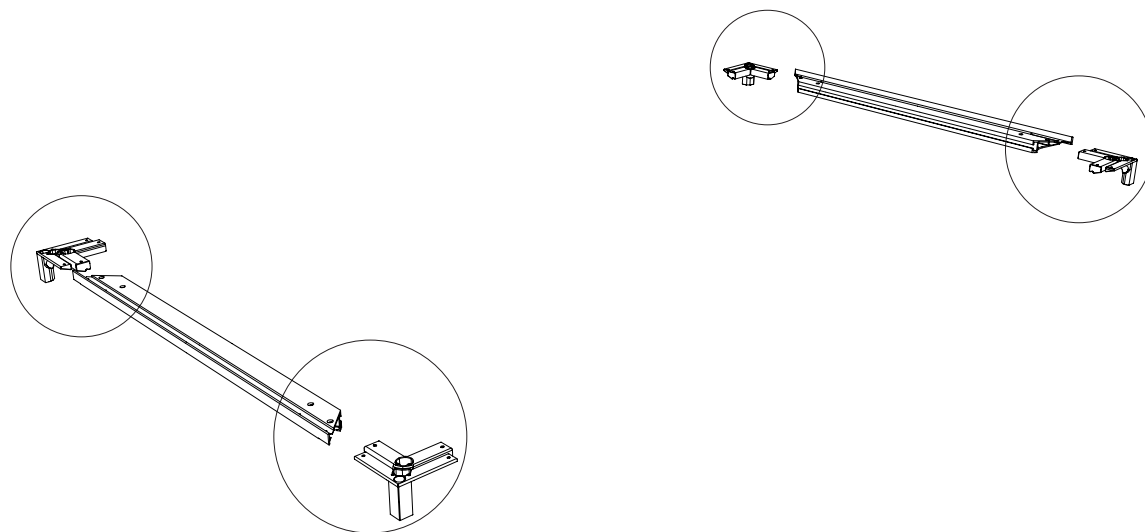
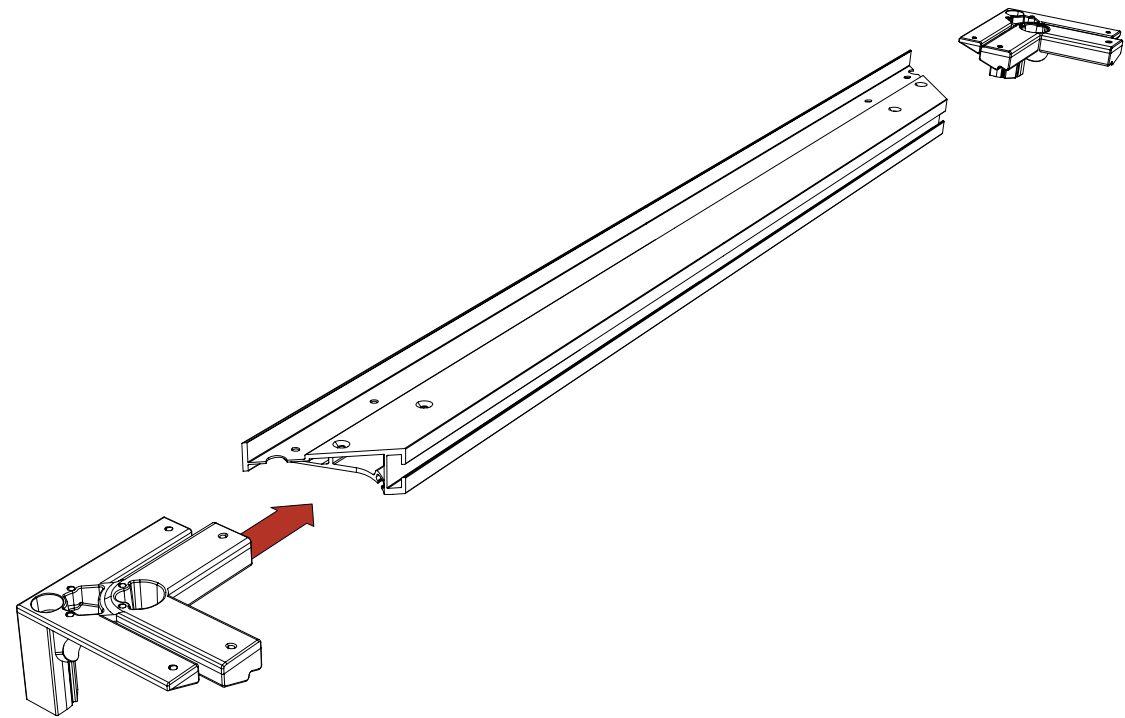
Allen key

Torx key

1.

MOUNTING CORNER KNOTS

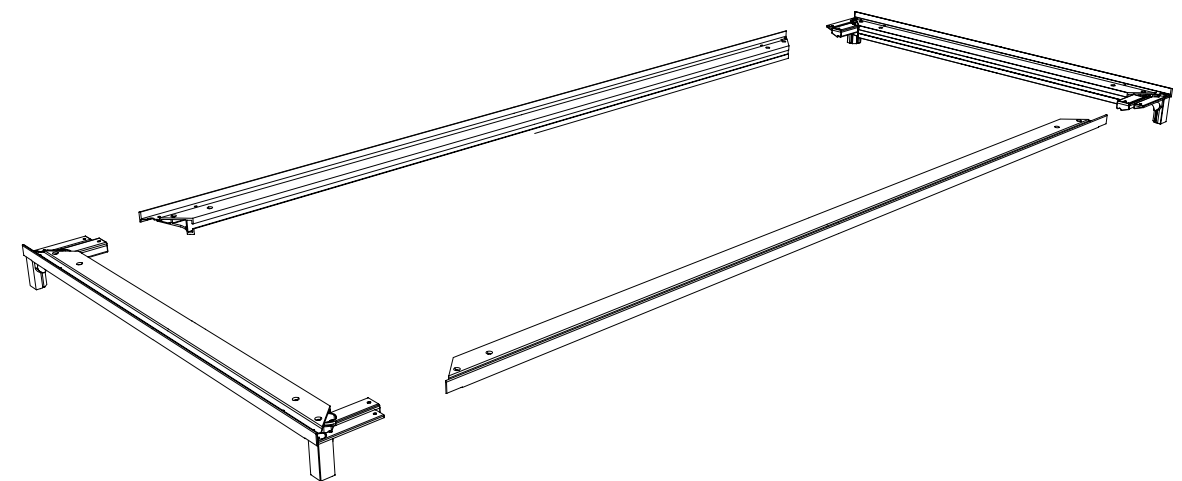
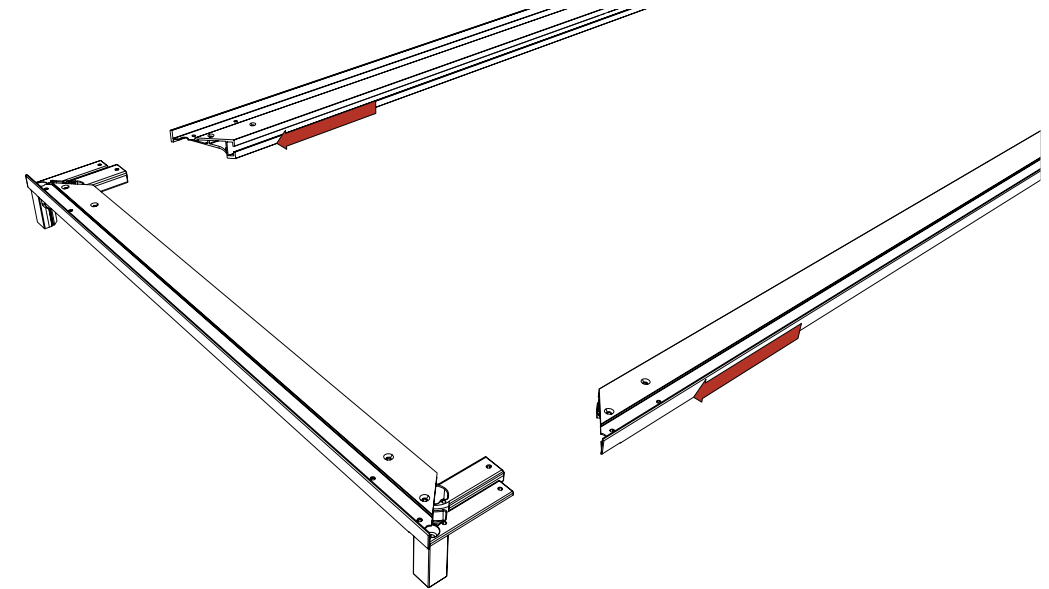
Insert the two corner knots in the short frame profile. Make sure the corner knots are pushed all the way in.



2.

MOUNTING FRAME PROFILES

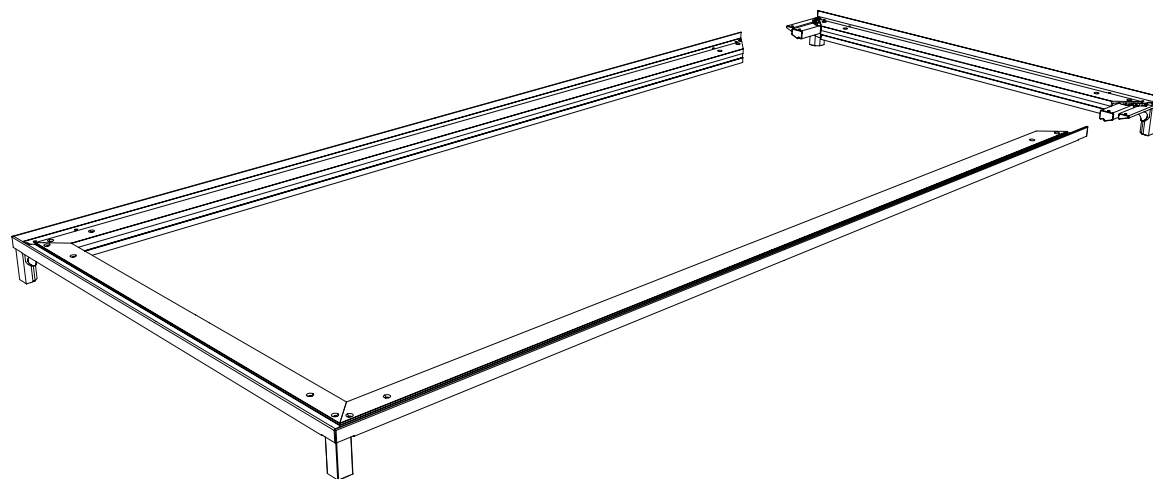
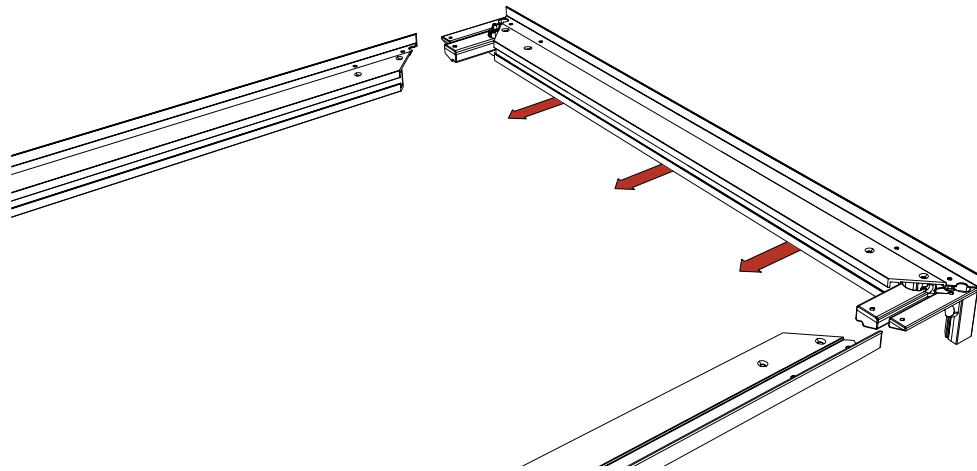
Slide the frame profiles firmly onto the corner knots.



3.

ALIGNING FRAME PROFILE

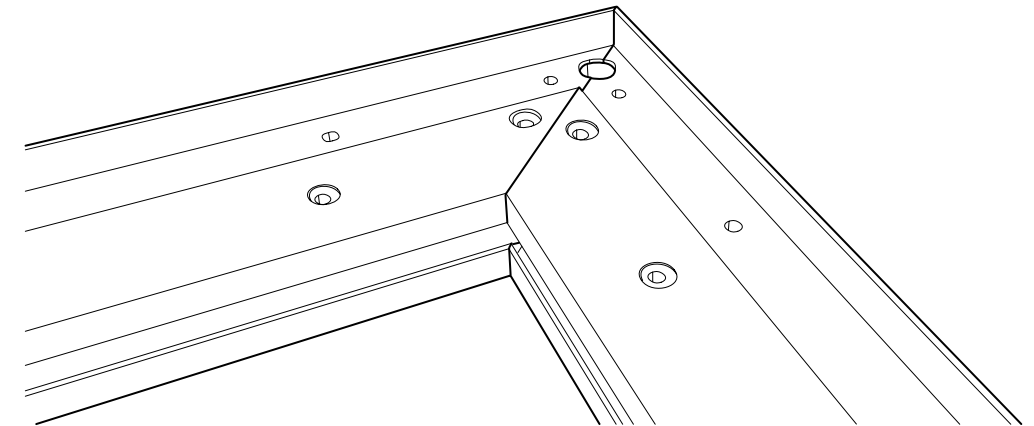
In the other end of the table frame align and push the short frame profile into the long frame profile.



4.

MOUNTING THE FRAME PROFILE

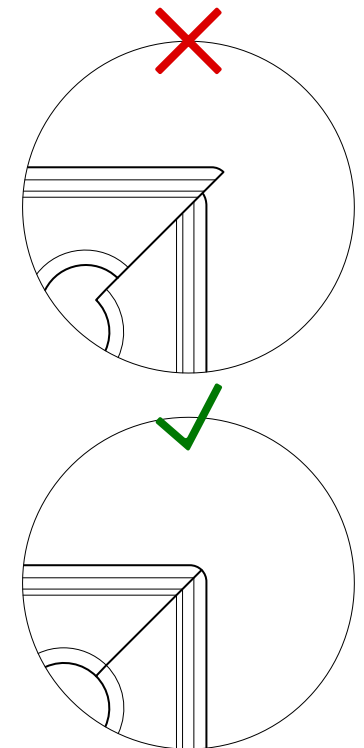
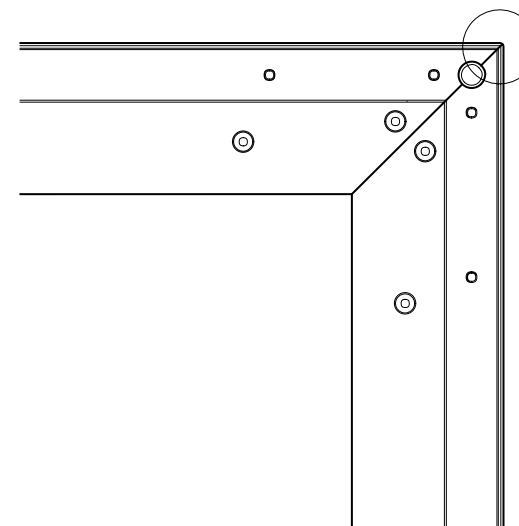
When mounting the frame profiles to the corner knot it is of great importance that the two frame profiles align without gaps or unevenness.



CHECKING THE CONNECTION

Check the corners of the frame profiles. Avoid any unevenness or gaps.

If these occur, placing the tabletop in the frame will become unnecessarily challenging.



5.

SECURING THE FRAME PROFILES

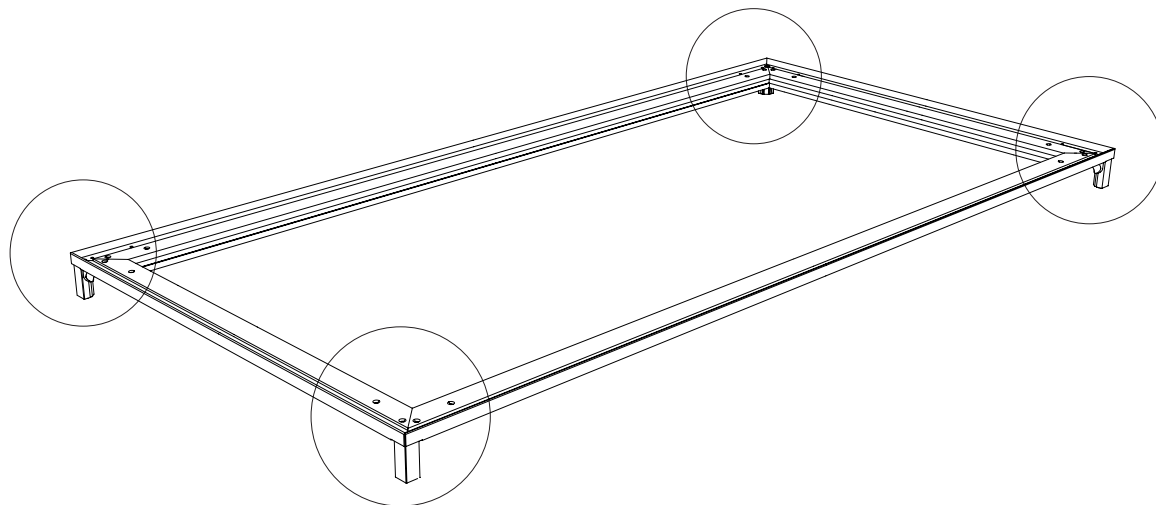
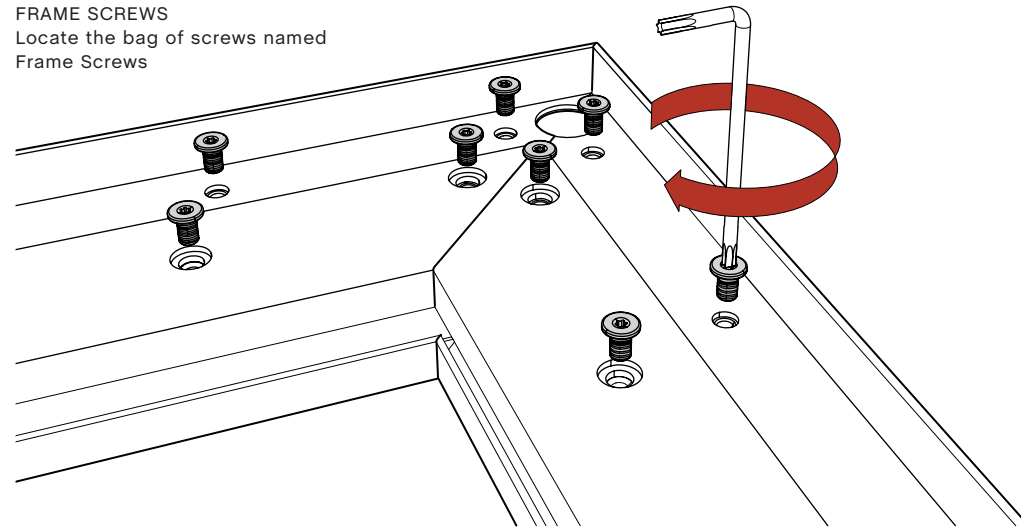
Use the supplied torx key to fixate each corner using 8 screws.



x 32

FRAME SCREWS

Locate the bag of screws named
Frame Screws

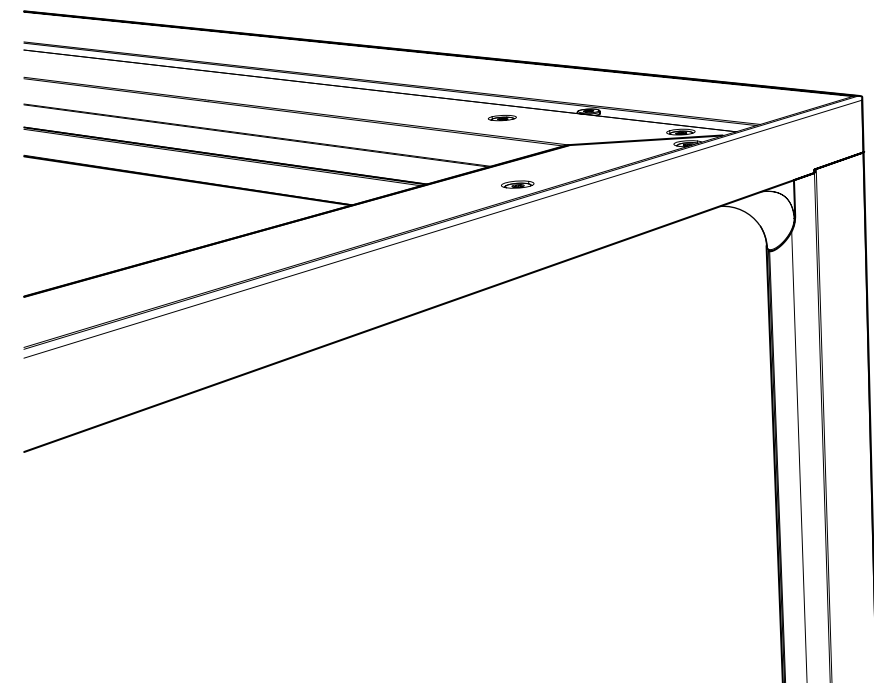
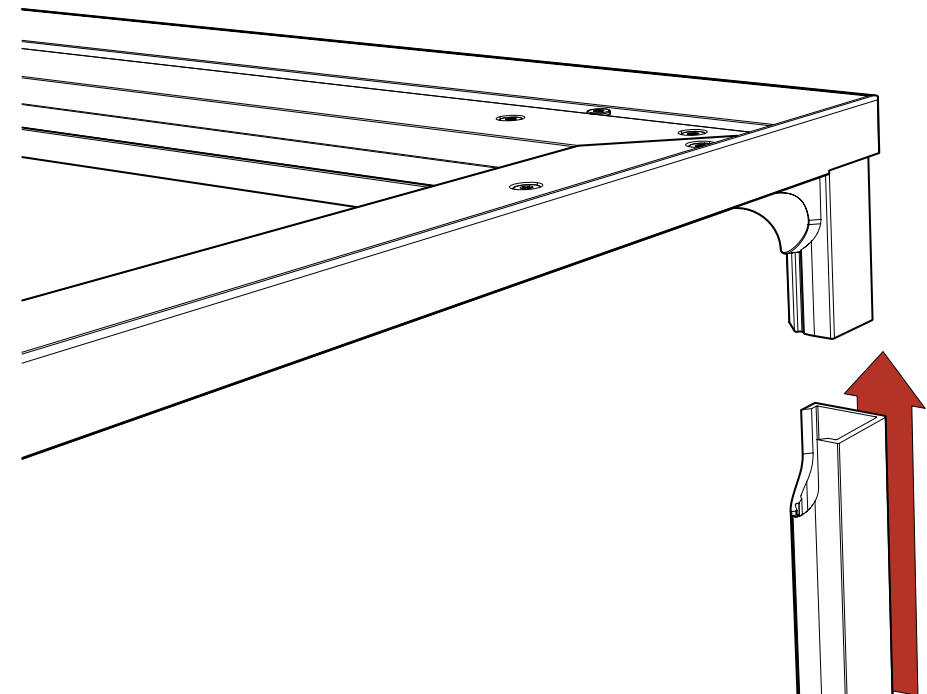


6.

MOUNTING THE LEGS

Make sure that the legs are pressed firmly against and onto the corner knots leaving no gaps.

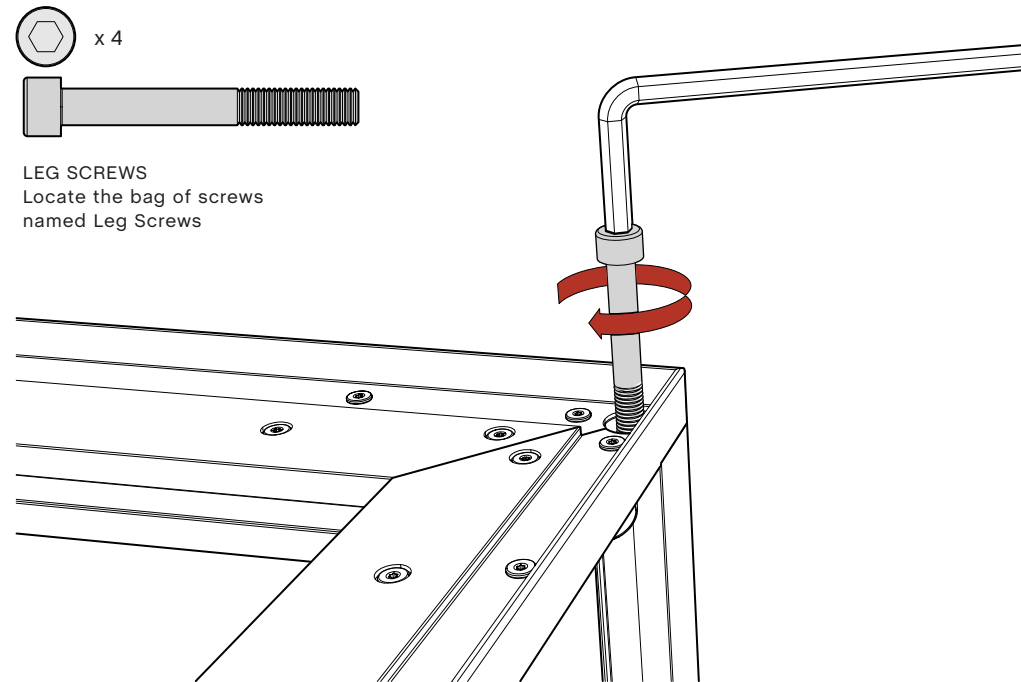
Any gaps can lead to difficulties when inserting the leg screws.



7.

MOUNTING THE LEGS

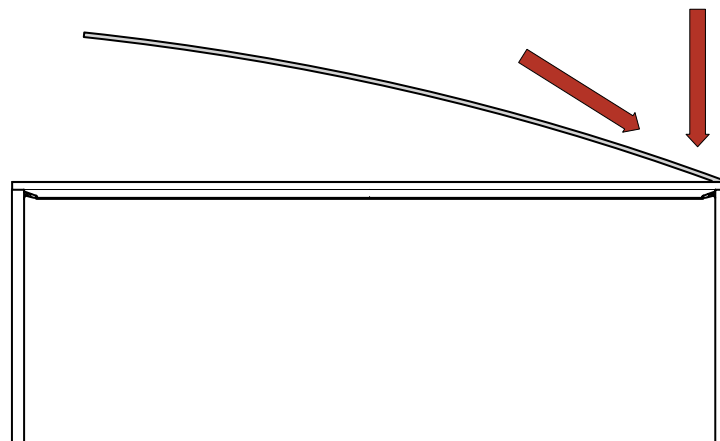
Firmly press all 4 legs onto the corner knots.
Insert the leg screws in the holes in the frame profile and secure the legs by screwing in the leg screws using the supplied allen key.



8.

INSERTING THE TABLETOP

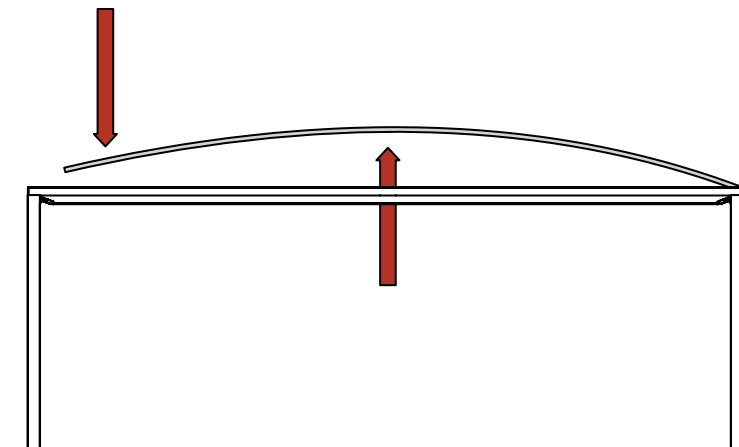
Place the tabletop in the frame on the short frame profile.



9.

PUSHING THE MIDDLE

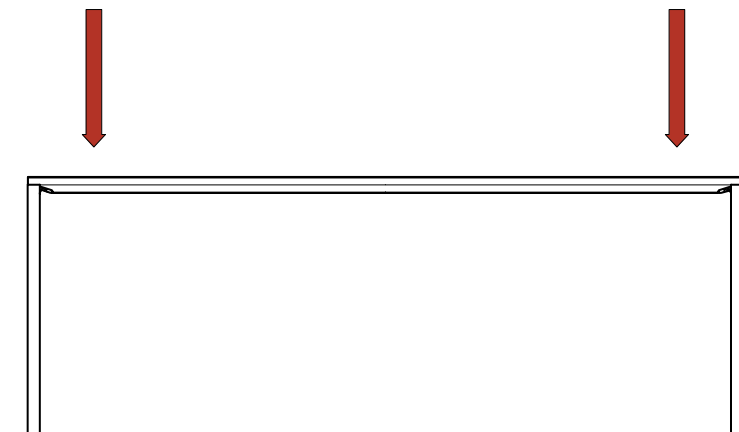
Push the center of the tabletop gently upwards while guiding the free side of the tabletop into the frame.



10.

NUDGING

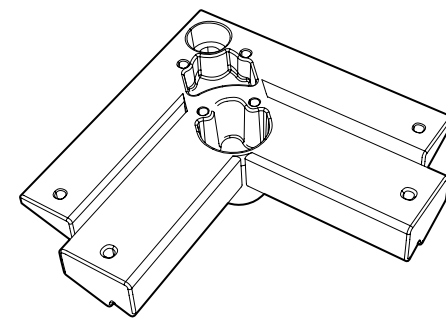
Work your way around the tabletop's edge pushing down to ensure that it rests well in the frame profile.



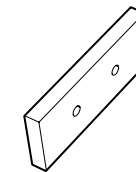
> WITH 1 SUPPORT BAR <



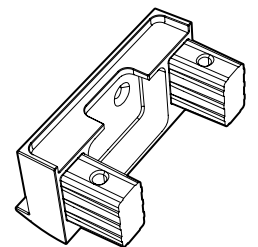
> PARTS <



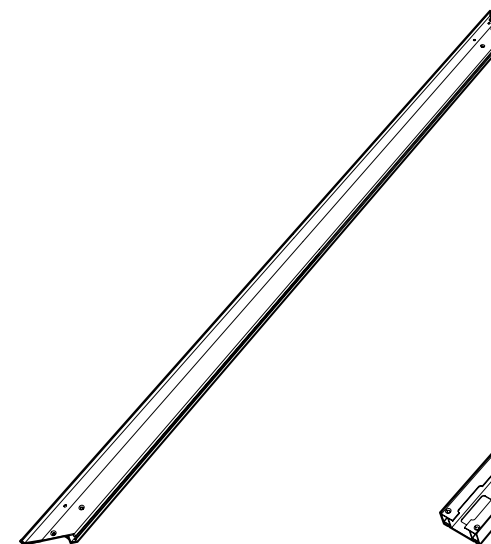
Corner knot x 4



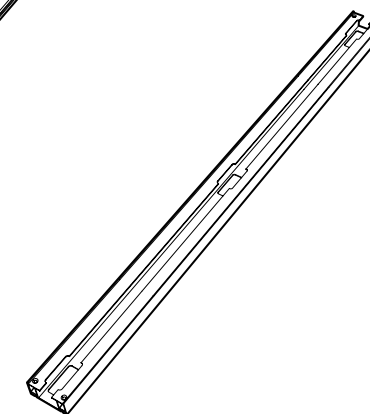
Connector x 2



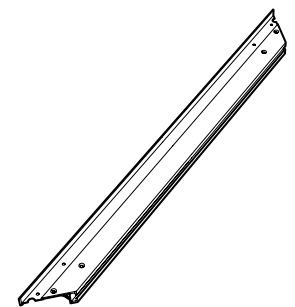
Support bar
connector x 2



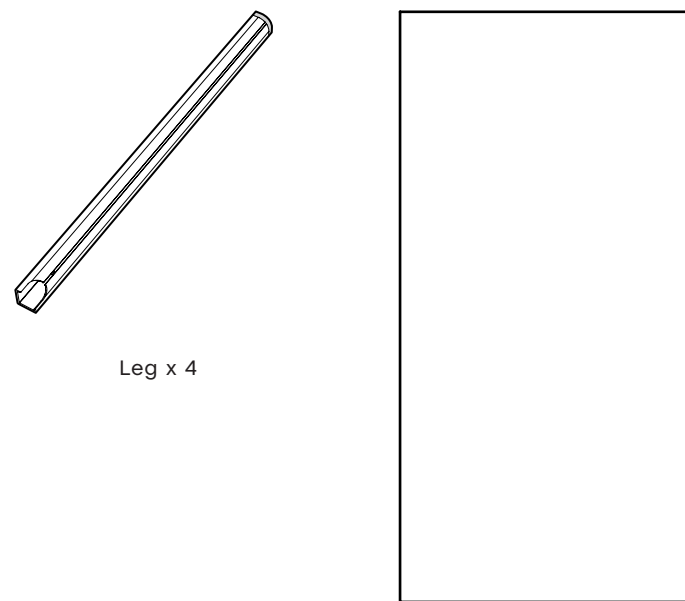
Frame profile long
x 2



Support bar x 1

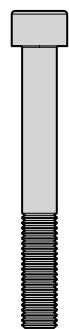


Short frame profile
x 2



Leg x 4

Tabletop x 1



Leg screw
x 4



Frame screw
x 48



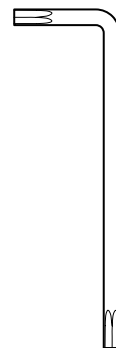
Support bar
screw x 8



Allen key



Allen key

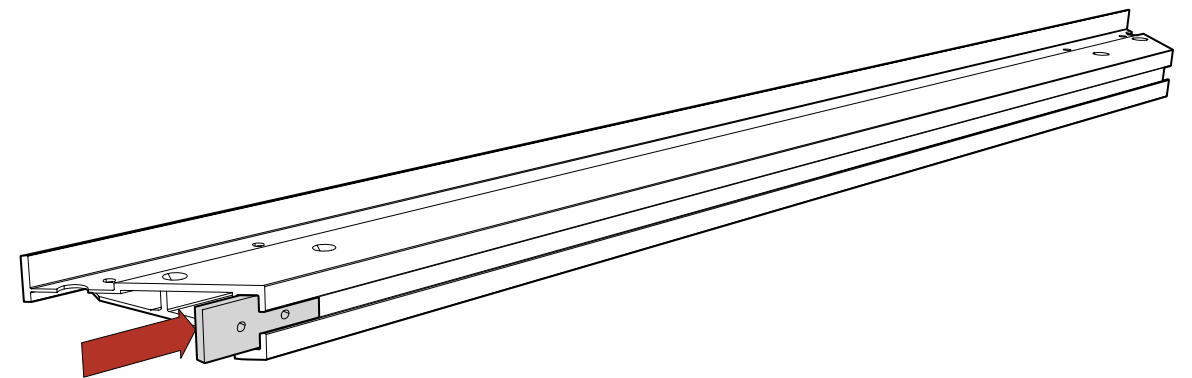


Torx key

1.

MOUNTING CONNECTOR

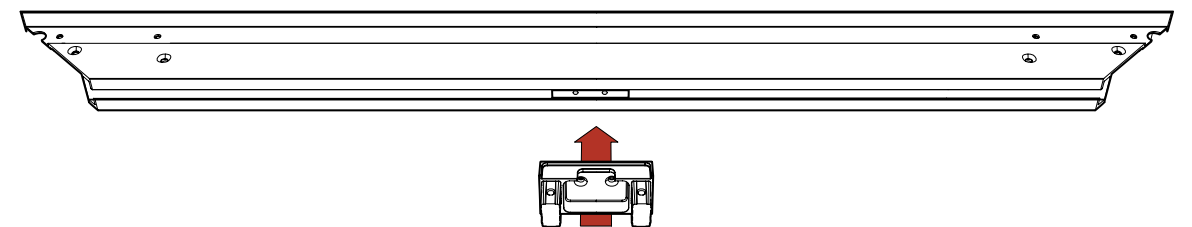
Insert one connector in the short frame profile.
Repeat by inserting one connector in the other short frame profile.



2.

MOUNTING SUPPORT BAR CONNECTOR

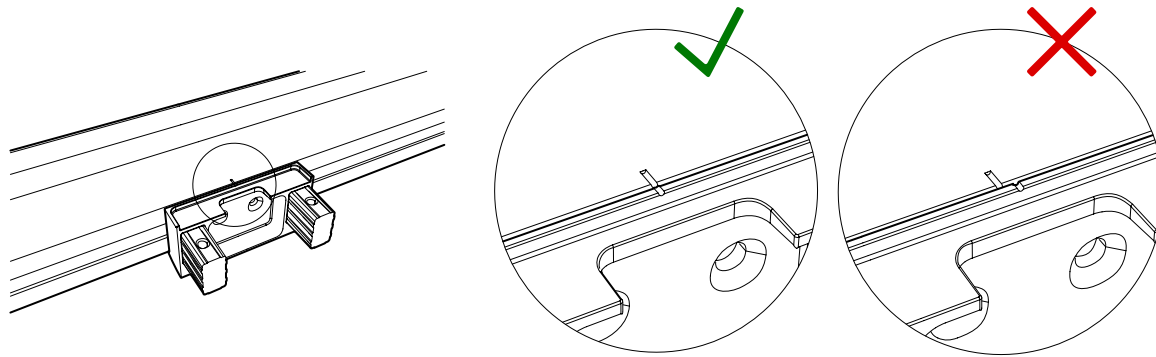
Locate the mark on the short frame profile.



3.

ALIGNING SUPPORT BAR CONNECTOR

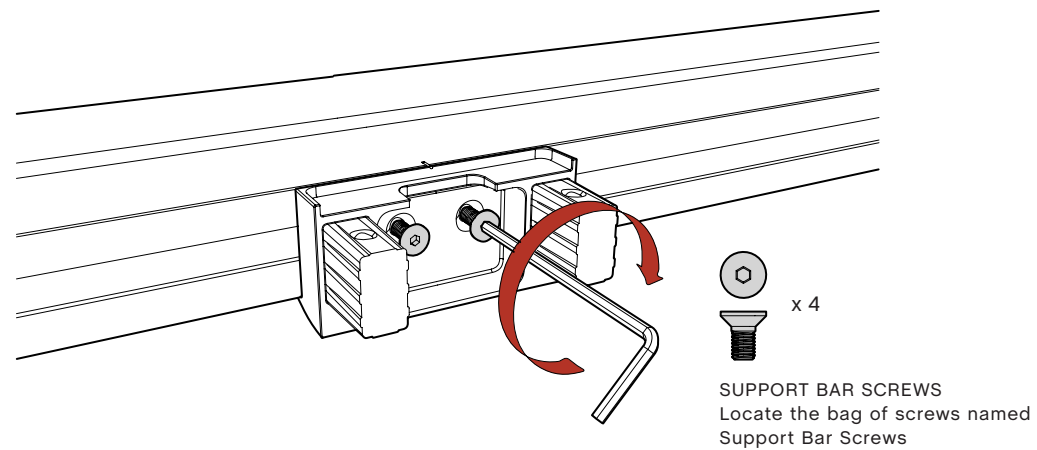
Locate the center mark on the frame profile. Align the support bar connector so that the mark on it aligns with the mark on the frame profile.



4.

MOUNTING SUPPORT BAR CONNECTOR

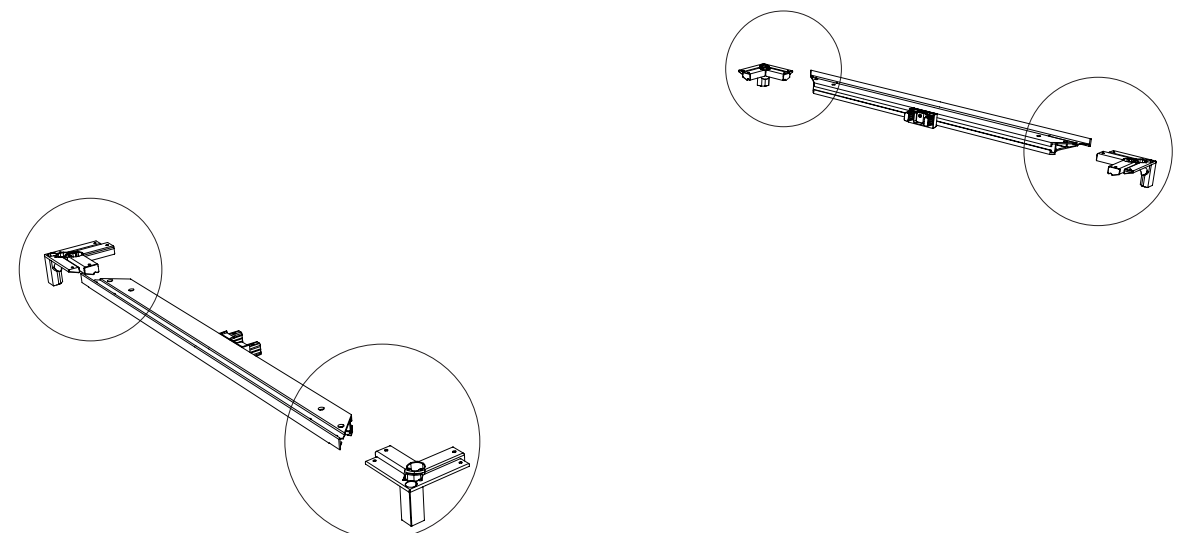
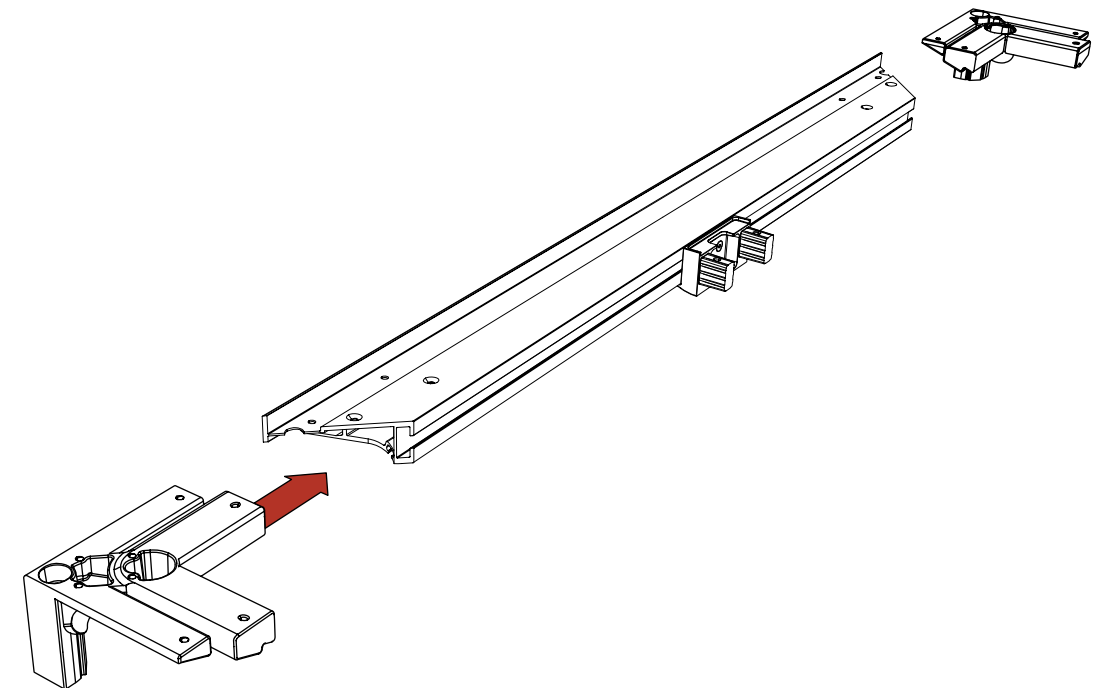
Using the supplied allen key screw in the two support bar screws mounting the support bar connector to the connector.



5.

MOUNTING CORNER KNOTS

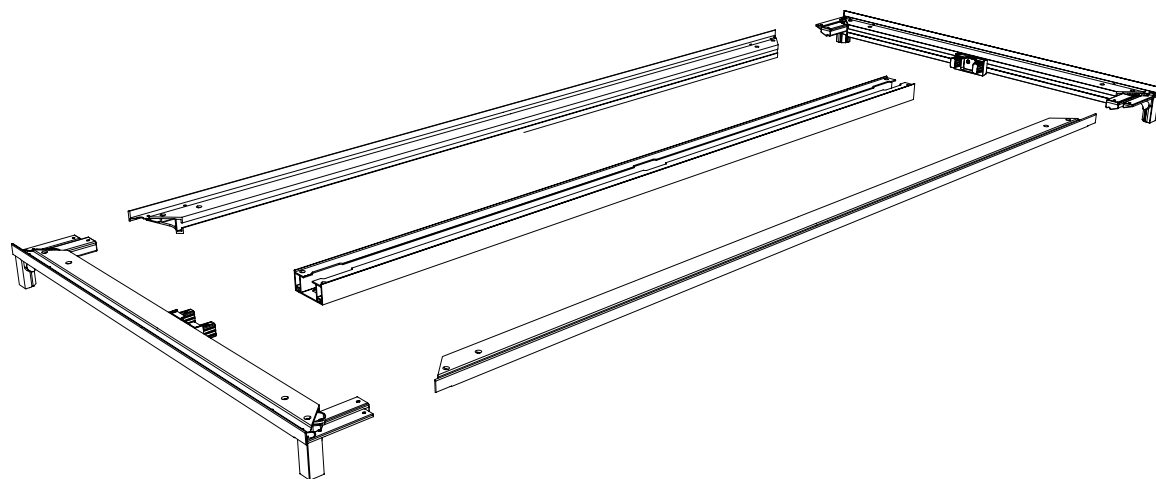
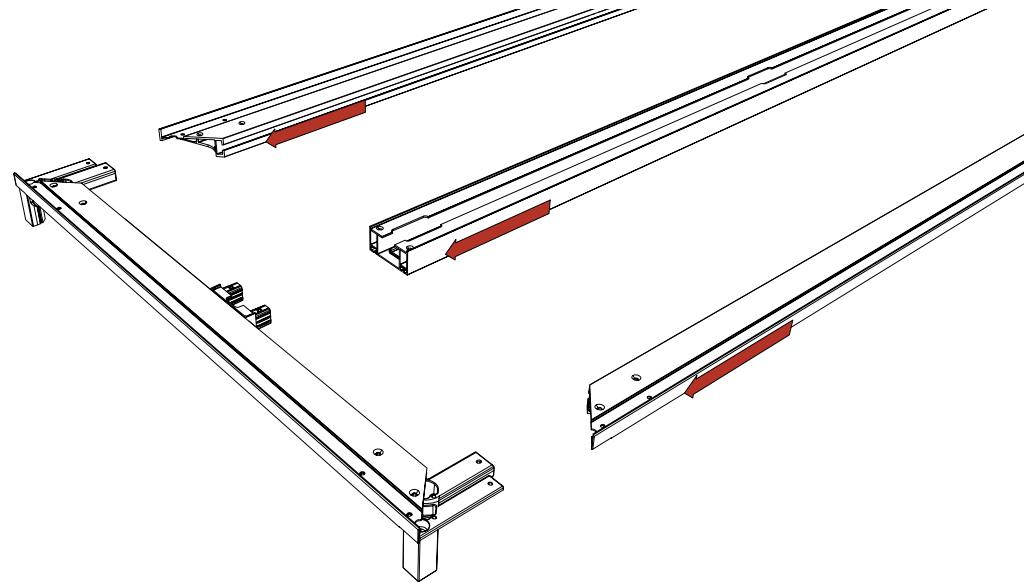
Insert the two corner knots in the short frame profile. Make sure the corner knots are pushed all the way in.



6.

MOUNTING SUPPORT BAR AND FRAME PROFILES

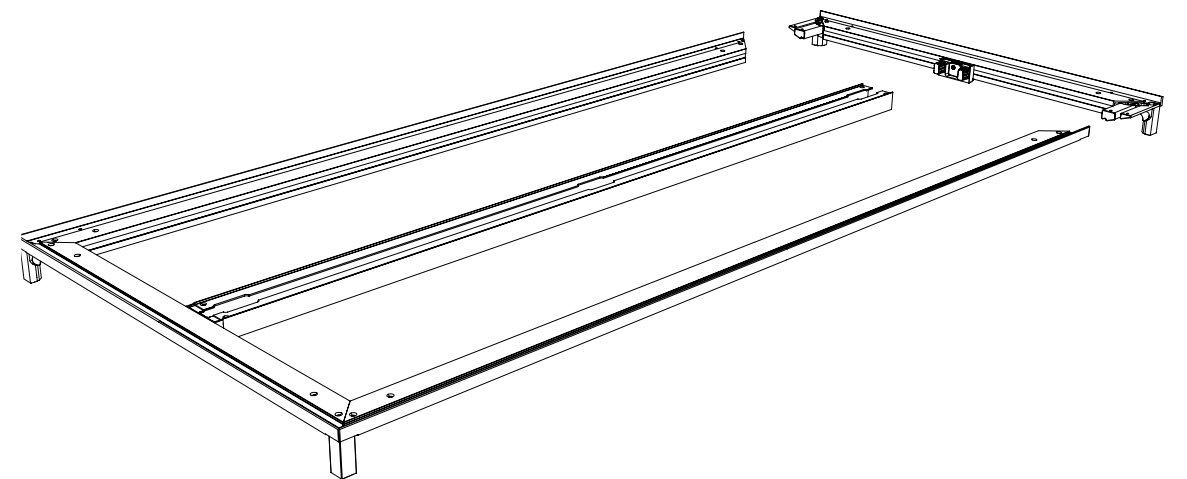
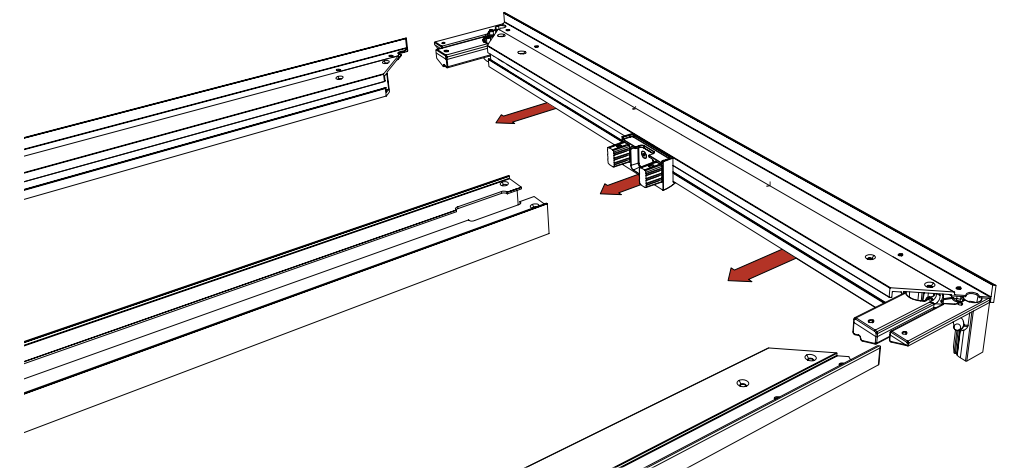
Firmly push the support bar onto the support bar connector and slide the frame profiles firmly onto the corner knots.



7.

ALIGNING SUPPORT BAR CONNECTOR SIDE

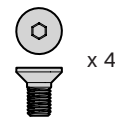
In the other end of the table frame align and push the short frame profile into the long frame profile and support bar.



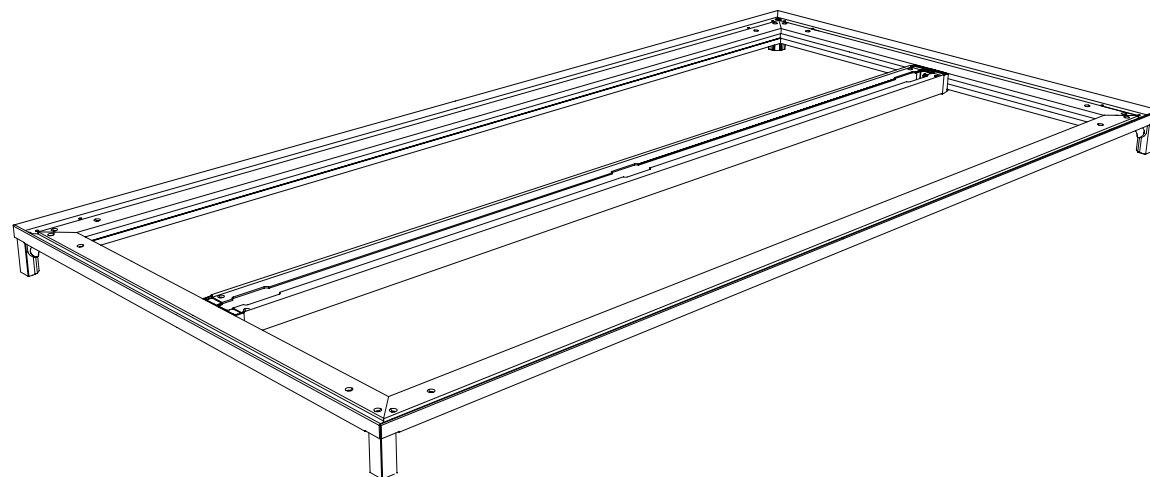
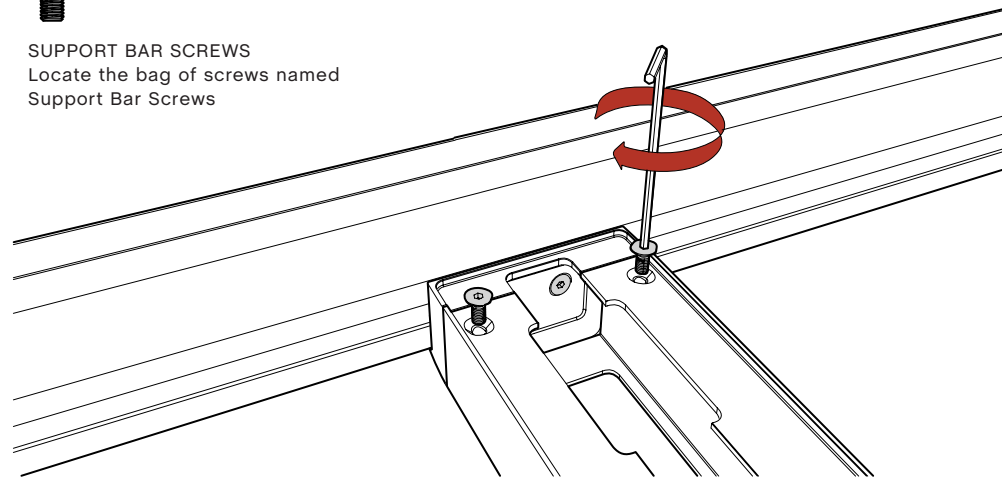
8.

SECURING SUPPORT BAR

Using the supplied allen key fixate the support bar to the support bar connector.



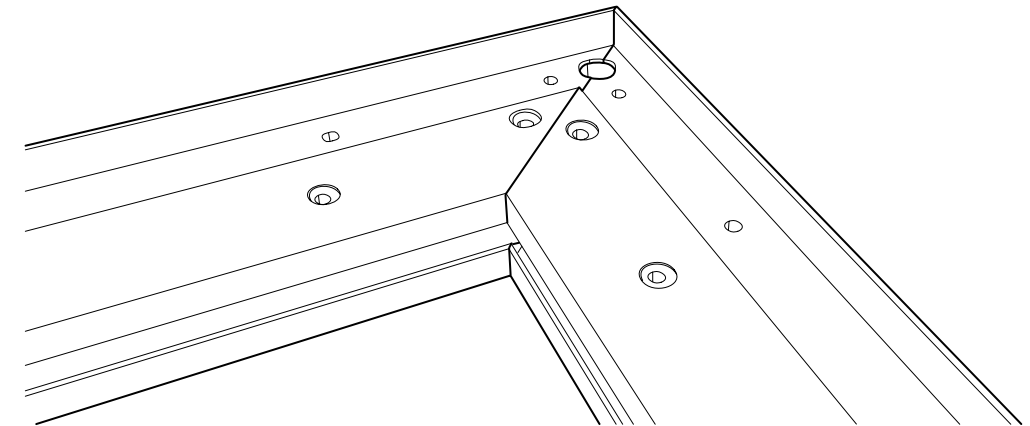
SUPPORT BAR SCREWS
Locate the bag of screws named
Support Bar Screws



9.

MOUNTING THE FRAME PROFILE

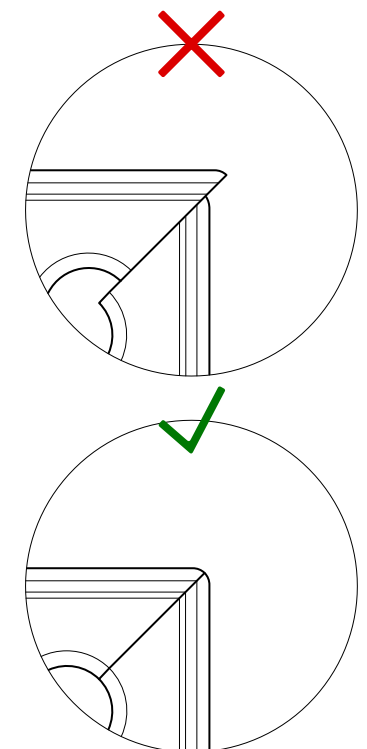
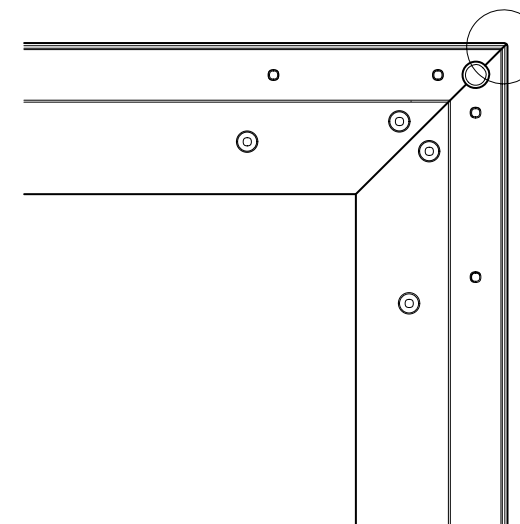
When mounting the frame profiles to the corner knot it is of great importance that the two frame profiles align without gaps or unevenness.



CHECKING THE CONNECTION

Check the corners of the frame profiles. Avoid any unevenness or gaps.

If these occur, placing the tabletop in the frame will become unnecessarily challenging.



10.

SECURING THE FRAME PROFILES

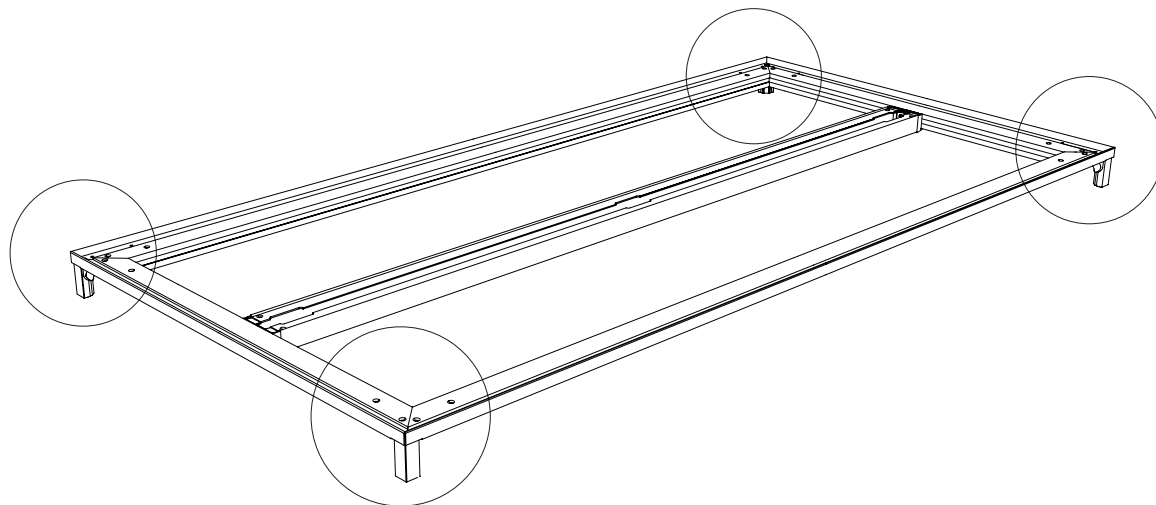
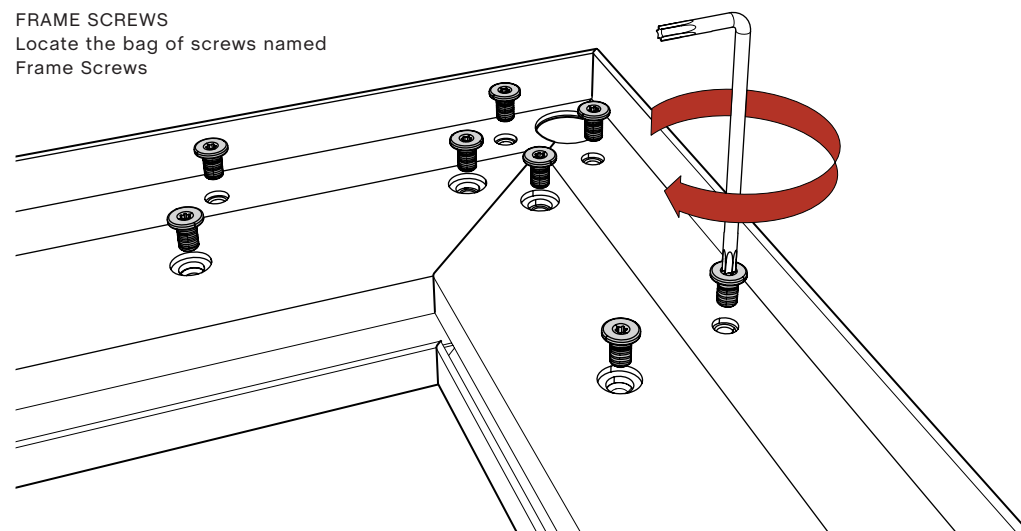
Use the supplied torx key to fixate each corner using 8 screws.



x 32

FRAME SCREWS

Locate the bag of screws named
Frame Screws

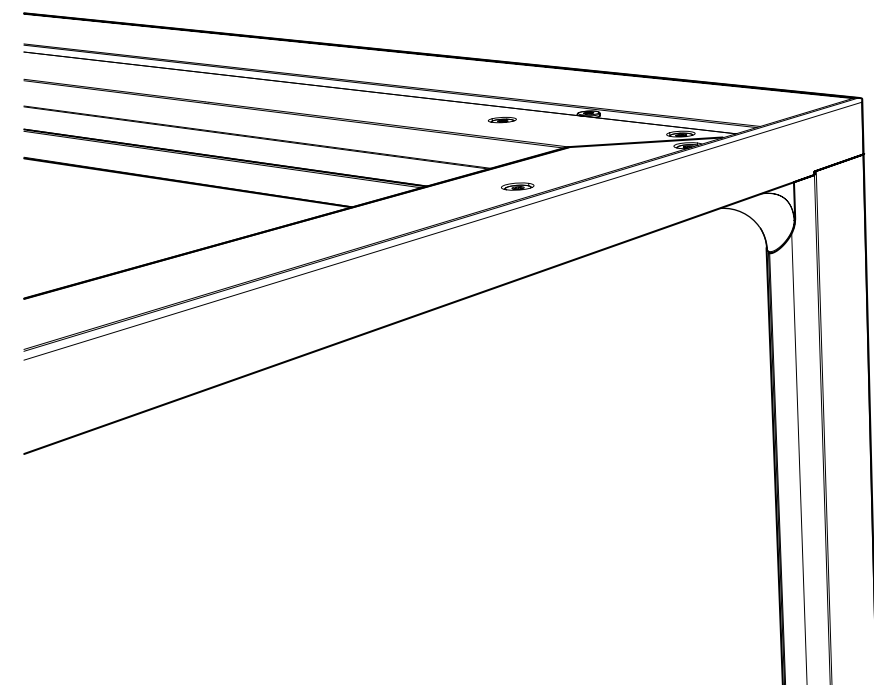
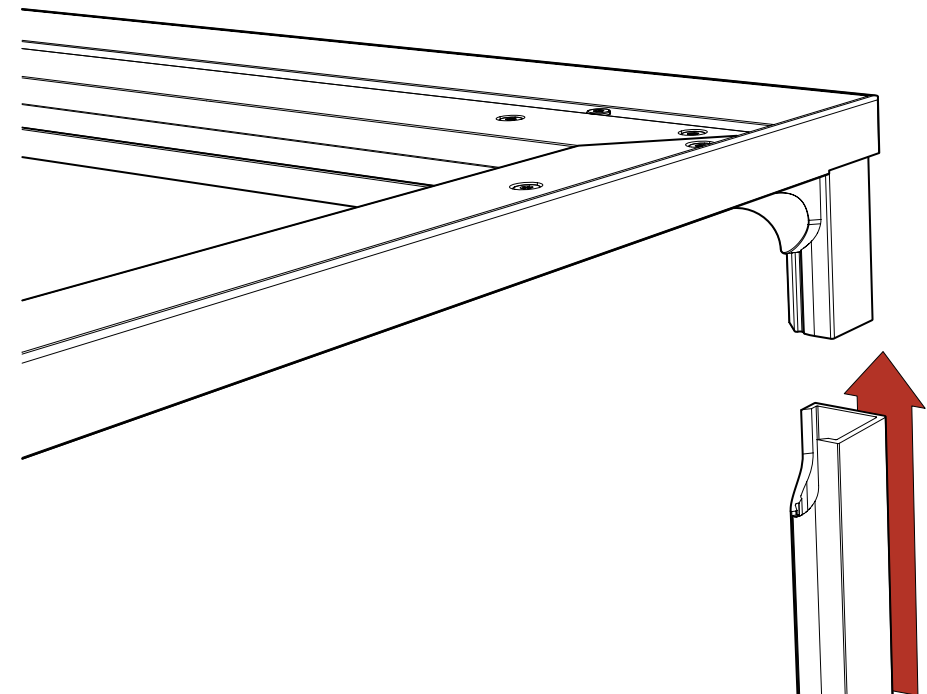


11.

MOUNTING THE LEGS

Make sure that the legs are pressed firmly against and onto the corner knots leaving no gaps.

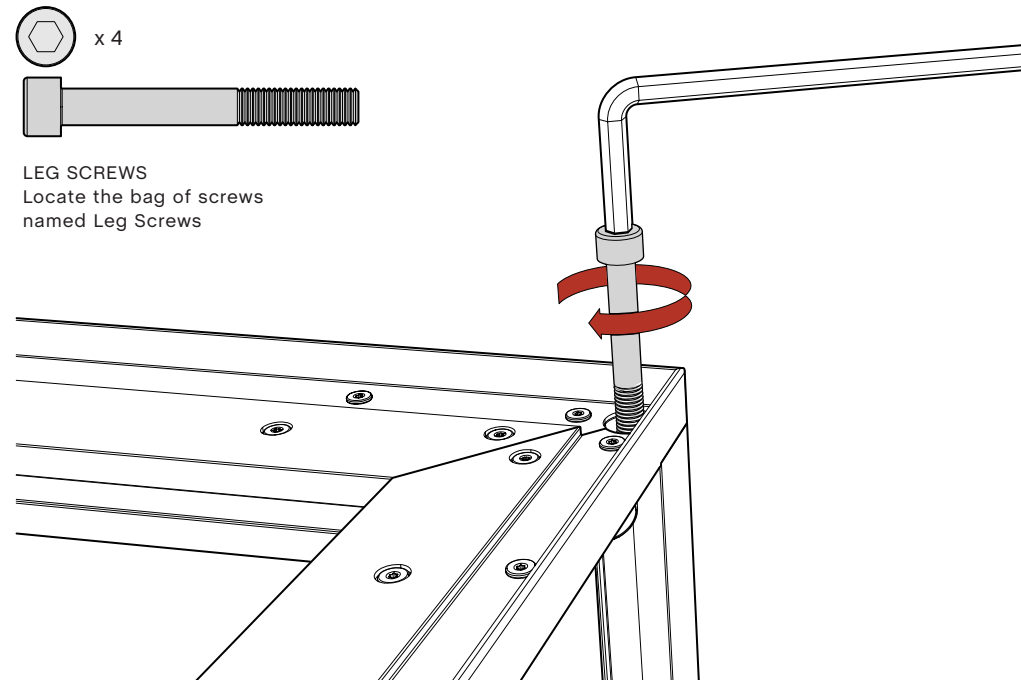
Any gaps can lead to difficulties when inserting the leg screws.



12.

MOUNTING THE LEGS

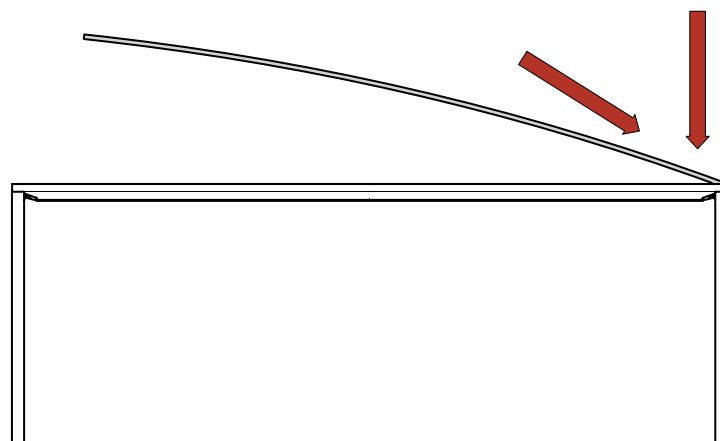
Firmly press all 4 legs onto the corner knots.
Insert the leg screws in the holes in the frame profile and secure the legs by screwing in the leg screws using the supplied allen key.



13.

INSERTING THE TABLETOP

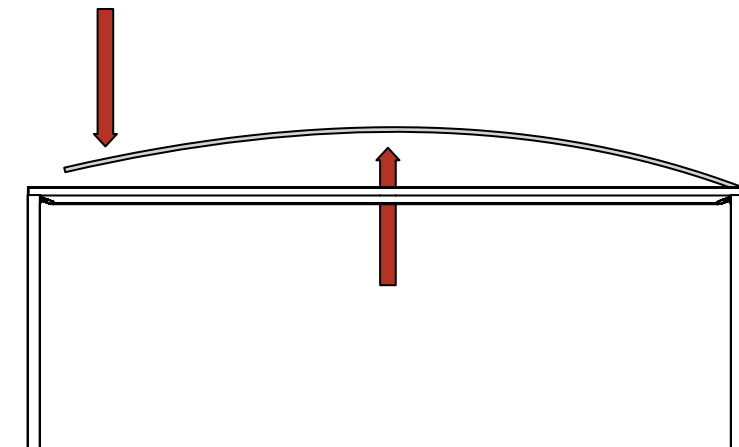
Place the tabletop in the frame on the short frame profile.



14.

PUSHING THE MIDDLE

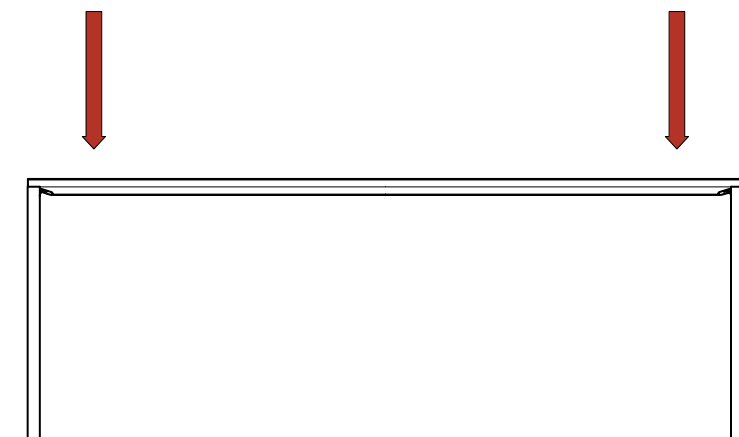
Push the center of the tabletop gently upwards while guiding the free side of the tabletop into the frame.



15.

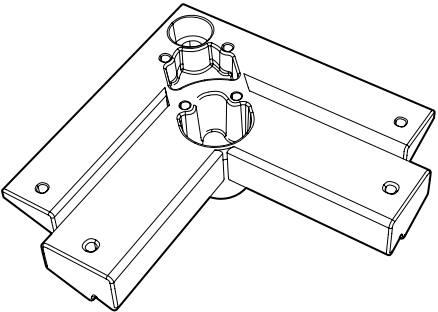
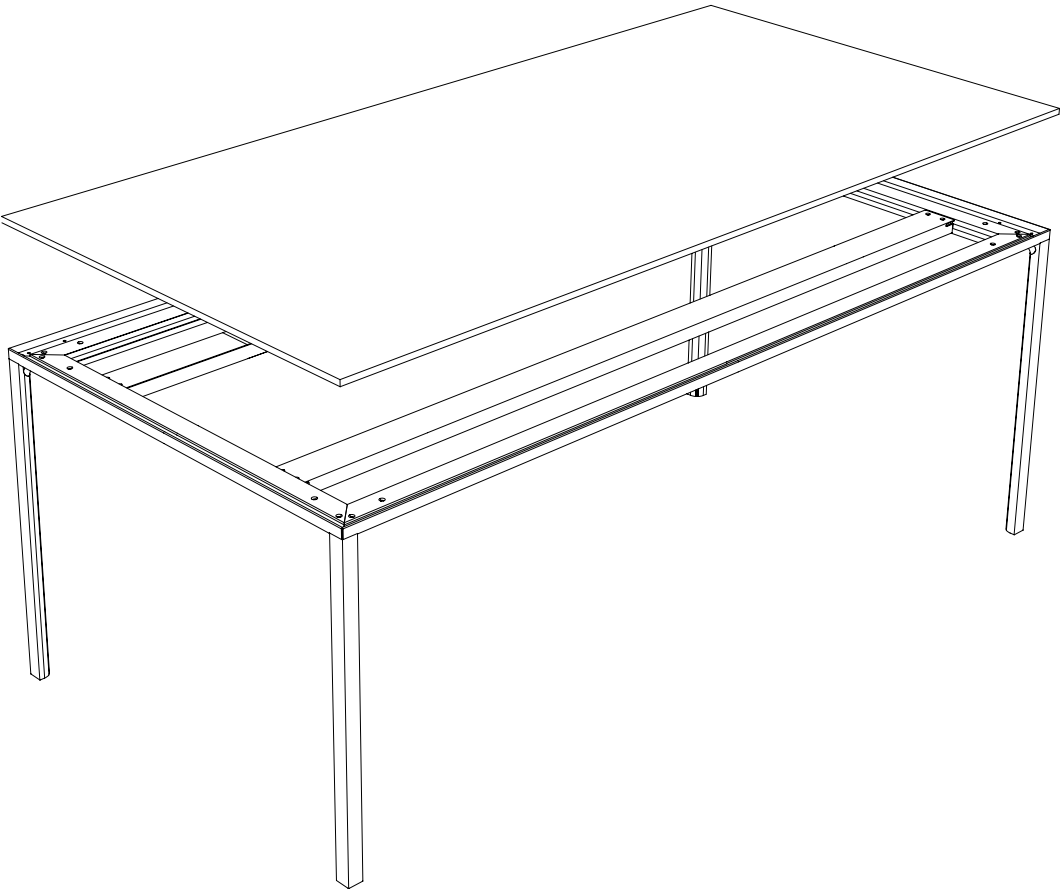
NUDGING

Work your way around the tabletop's edge pushing down to ensure that it rests well in the frame profile.

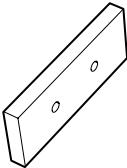


> WITH 2 SUPPORT BARS <

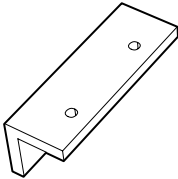
> PARTS <



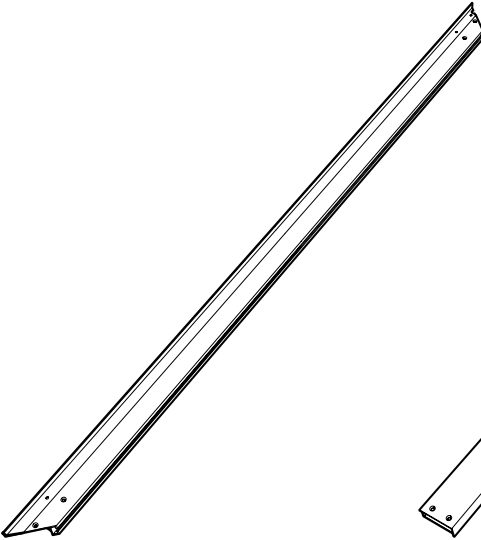
Corner knot x 4



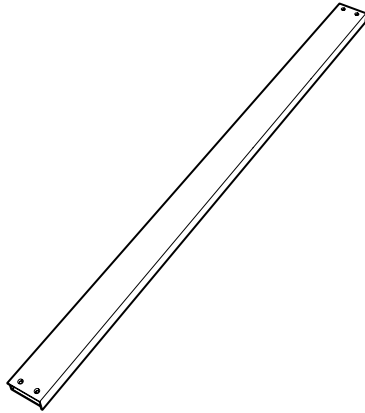
Connector x 2



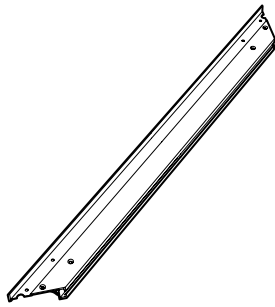
Support bar
connector x 4



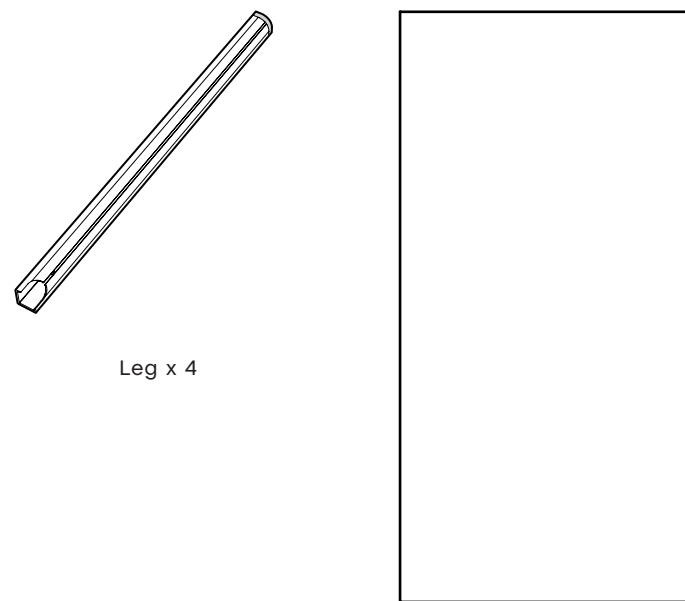
Frame profile long
x 2



Support bar x 2

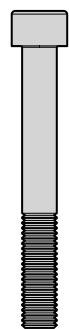


Short frame profile x 2



Leg x 4

Tabletop x 1



Leg screw
x 4



Frame screw
x 48



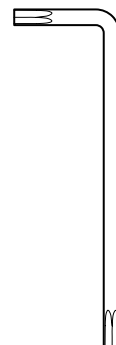
Support bar
screw x 16



Allen key



Allen key

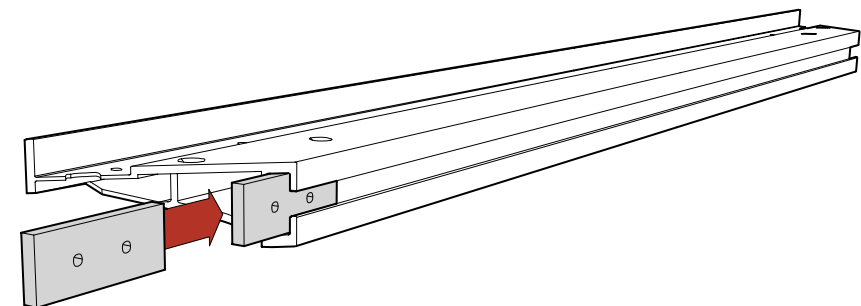


Torx key

1.

MOUNTING CONNECTORS

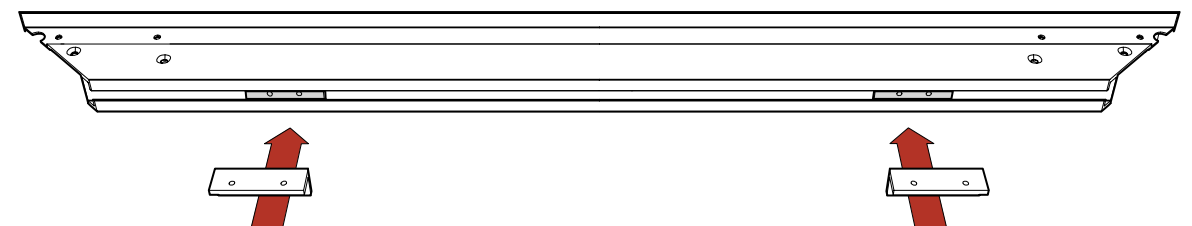
Insert two connectors in the short frame profile.
Repeat by inserting two connectors in the other short frame profile.



2.

MOUNTING SUPPORT BAR CONNECTORS

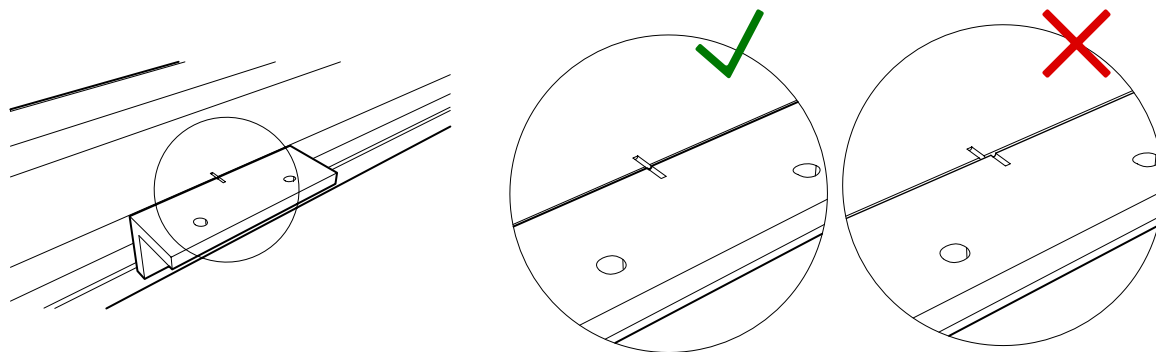
Locate the marks on the short frame profile.



3.

ALIGNING SUPPORT BAR CONNECTOR

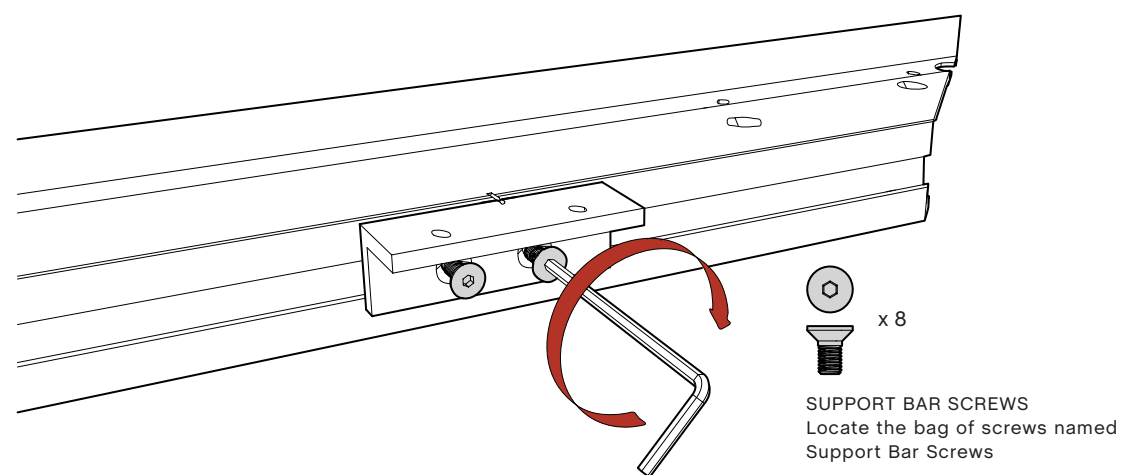
Locate the outer mark on the short frame profile. Align the support bar connector so that the mark on it aligns with the mark on the frame profile. Repeat on the other short frame profile.



4.

MOUNTING SUPPORT BAR CONNECTORS

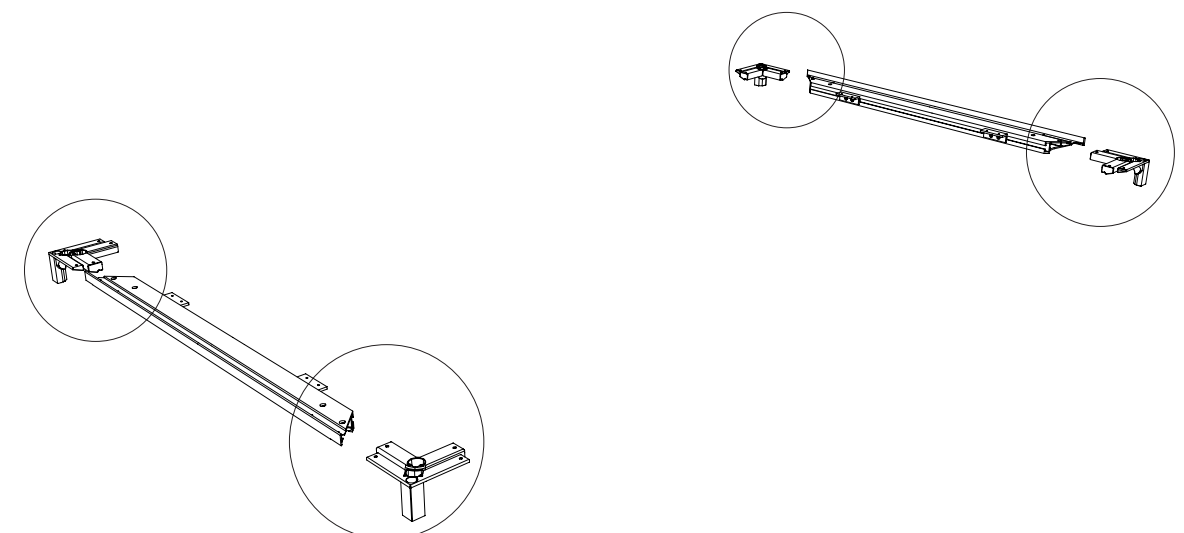
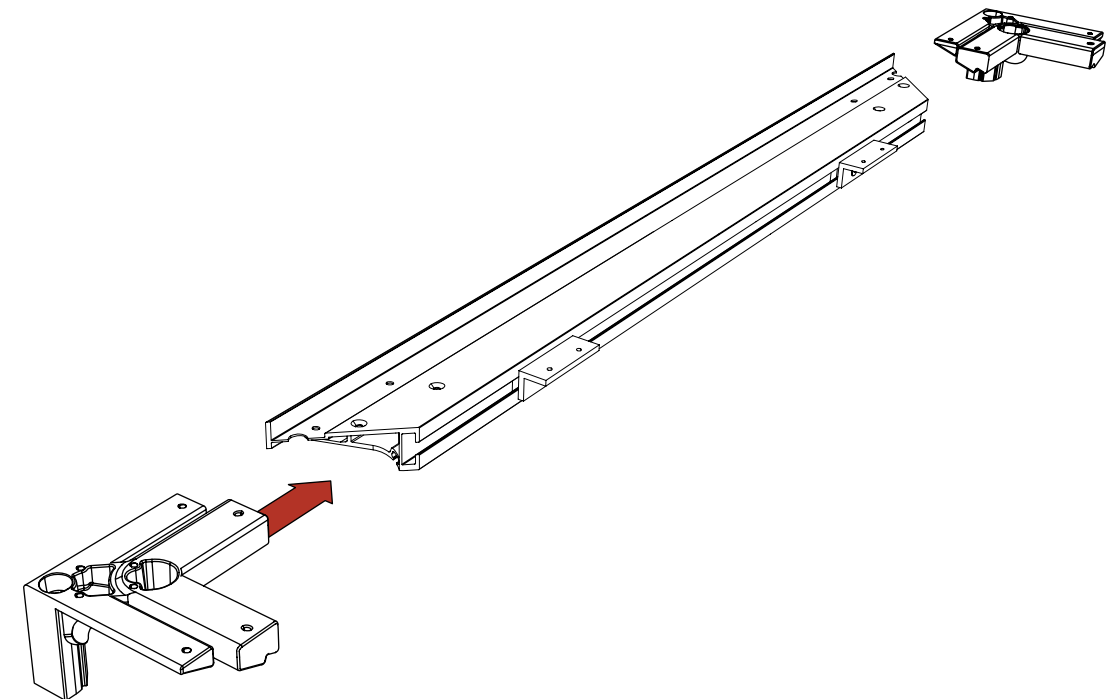
Using the supplied allen key screw in the two support bar screws mounting the support bar connector to the connector.



5.

MOUNTING CORNER KNOTS

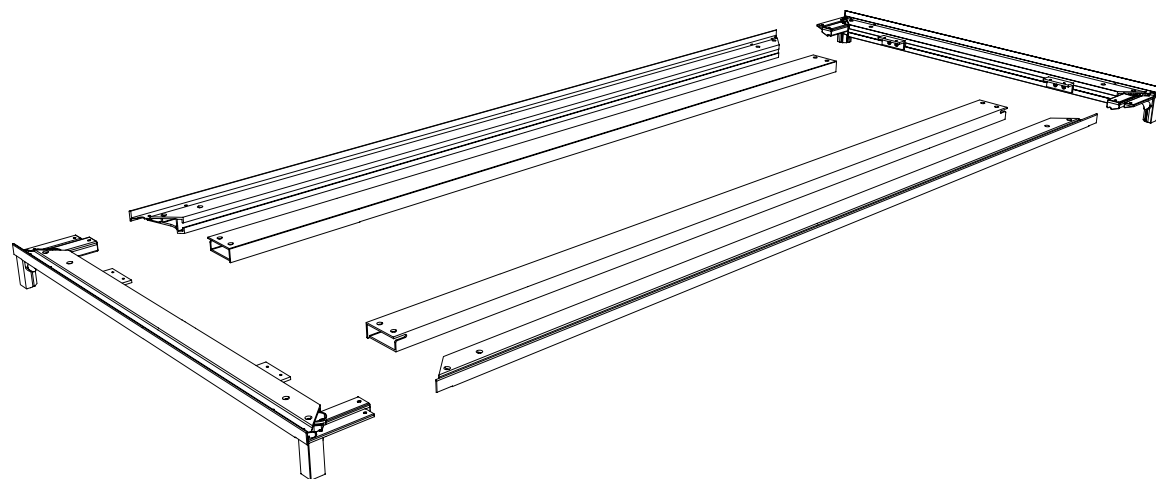
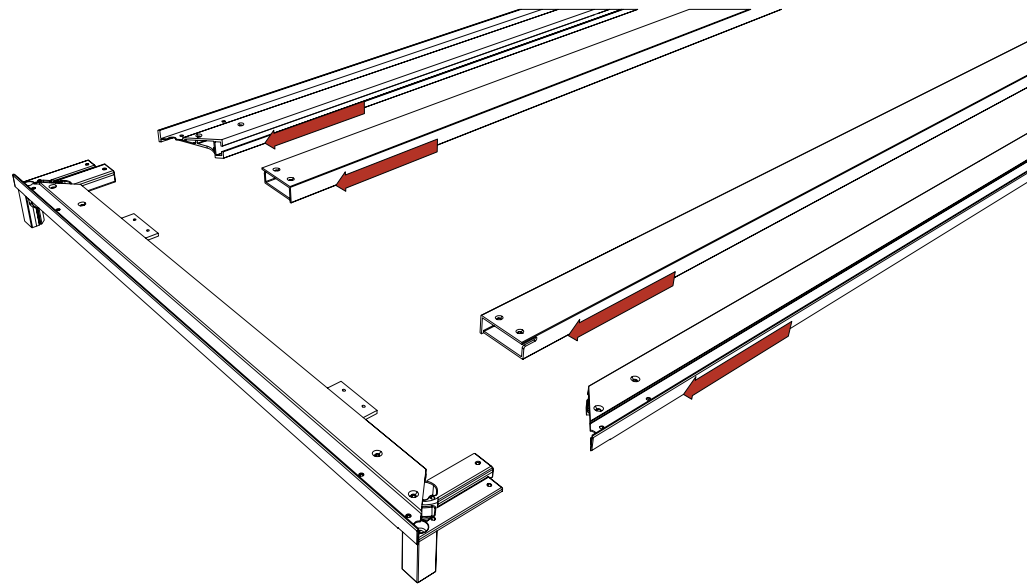
Insert the two corner knots in the short frame profile. Make sure the corner knots are pushed all the way in.



6.

MOUNTING SUPPORT BARS AND FRAME PROFILES

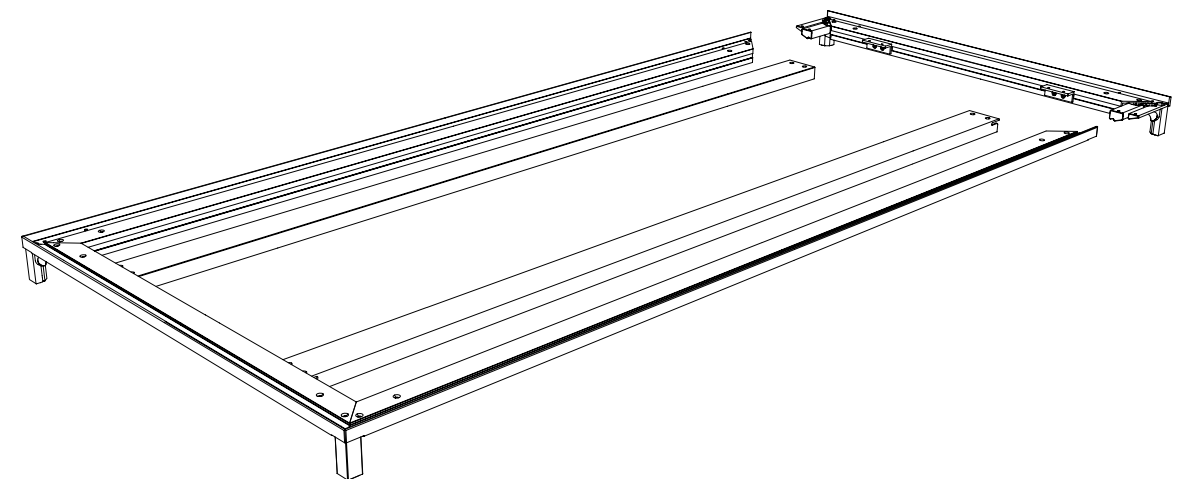
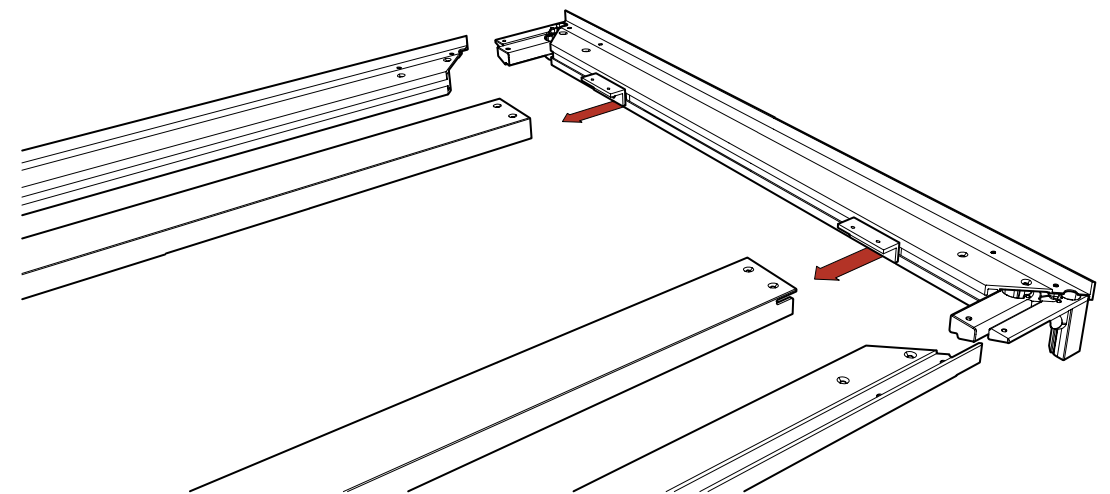
Firmly push the support bars onto the support bar connectors.
Slide the frame profiles firmly onto the corner knots.



7.

ALIGNING SUPPORT BAR CONNECTOR SIDE

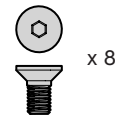
In the other end of the table frame align and push the short frame profile into the long frame profile and support bars.



8.

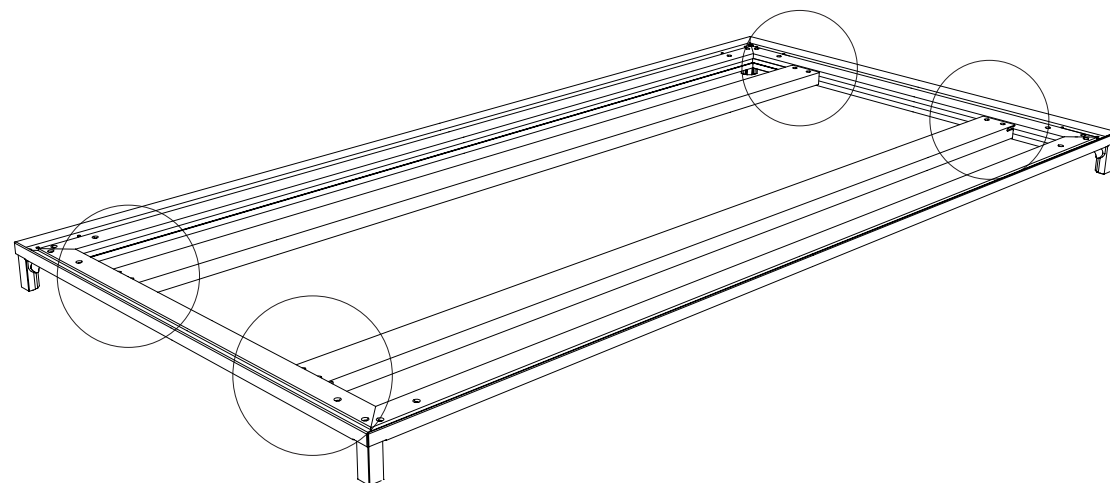
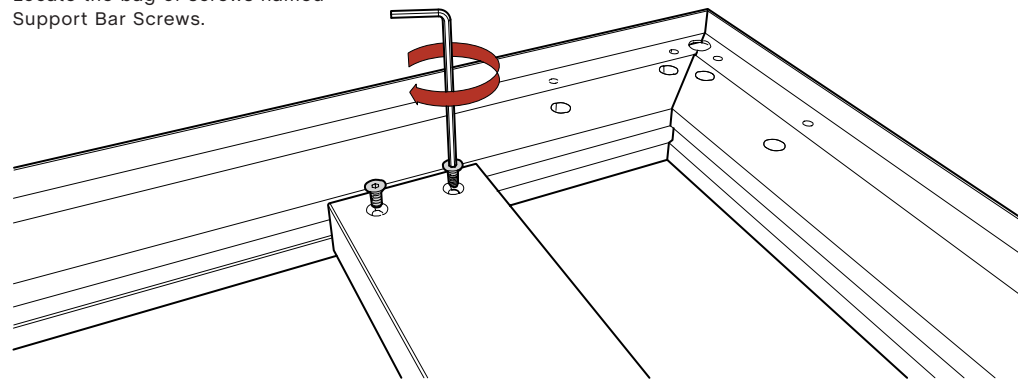
SECURING SUPPORT BARS

Using the supplied allen key fixate the support bar to the support bar connector.



x 8

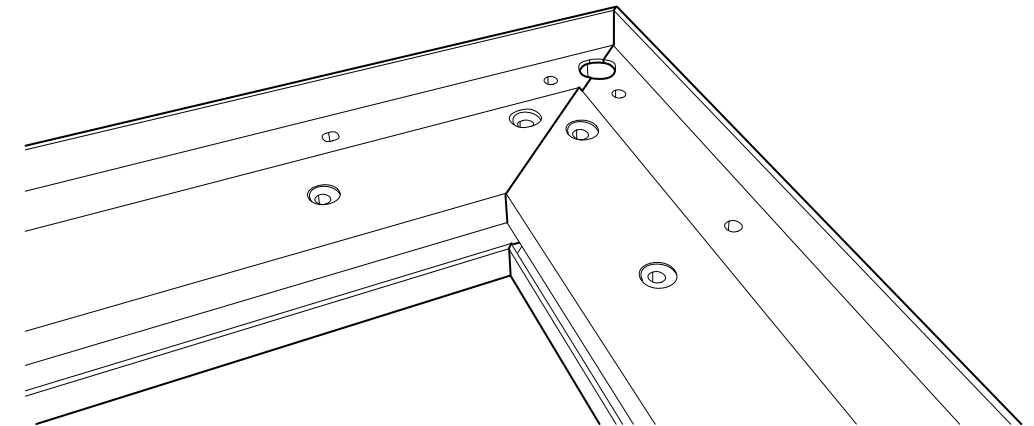
SUPPORT BAR SCREWS
Locate the bag of screws named
Support Bar Screws.



9.

MOUNTING THE FRAME PROFILE

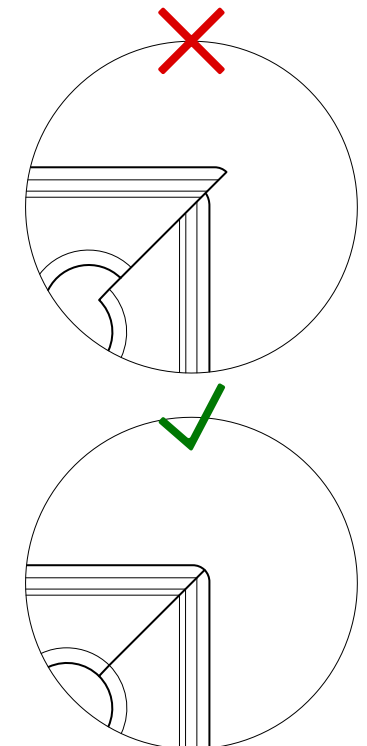
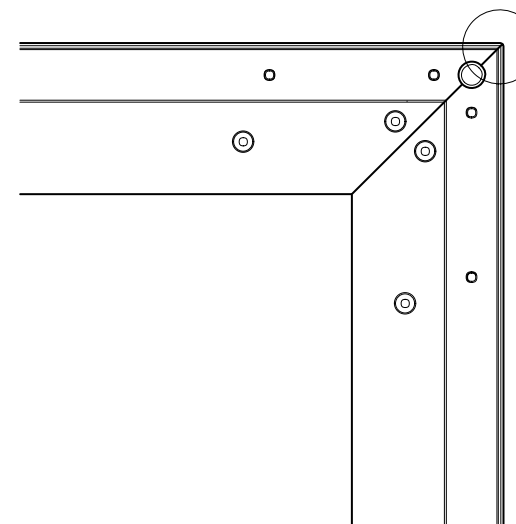
When mounting the frame profiles to the corner knot it is of great importance that the two frame profiles align without gaps or unevenness.



CHECKING THE CONNECTION

Check the corners of the frame profiles. Avoid any unevenness or gaps.

If these occur, placing the tabletop in the frame will become unnecessarily challenging.



10.

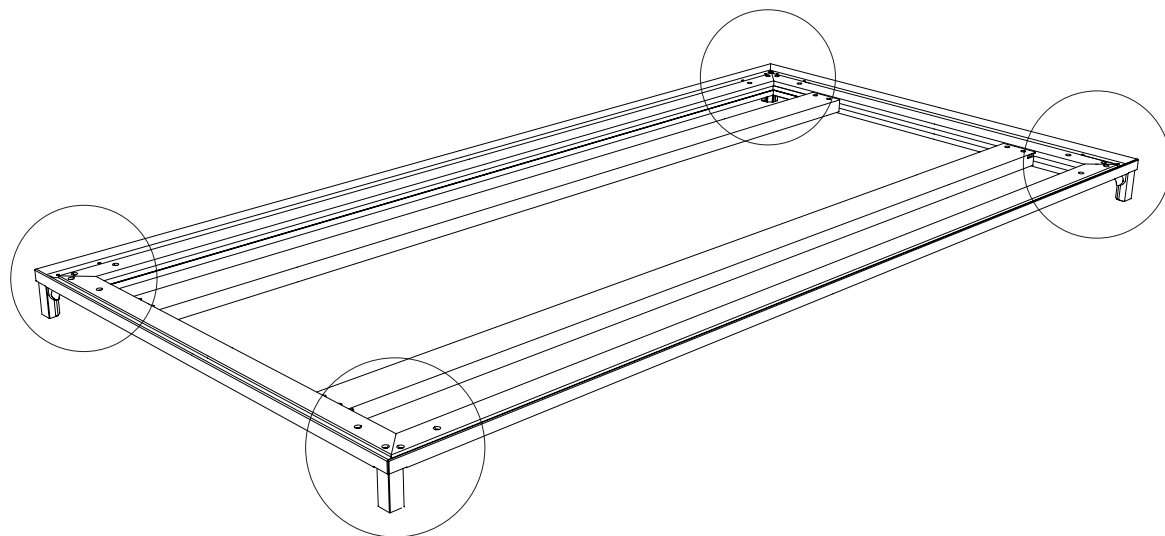
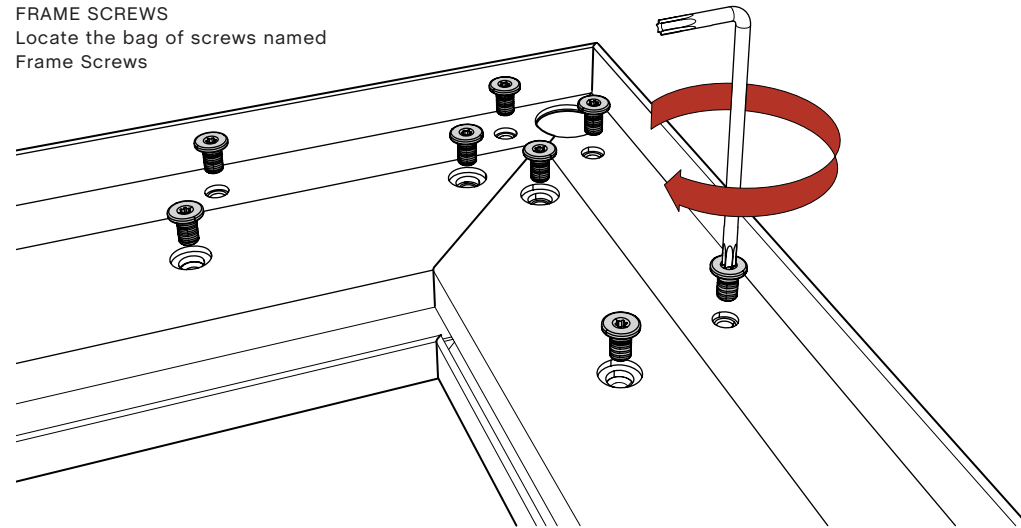
SECURING THE FRAME PROFILES

Use the supplied torx key to fixate each corner using 8 screws.



x 32

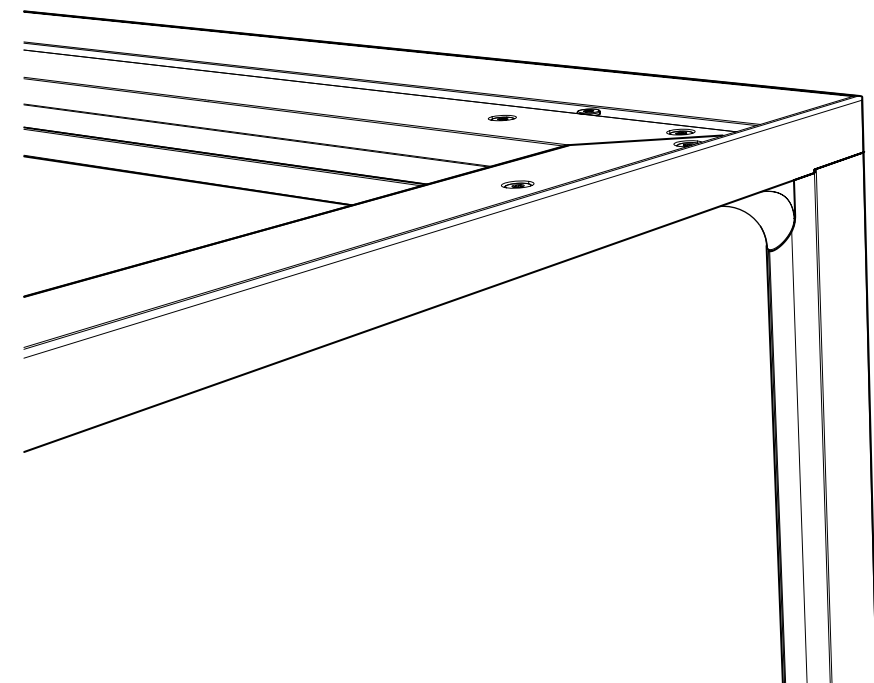
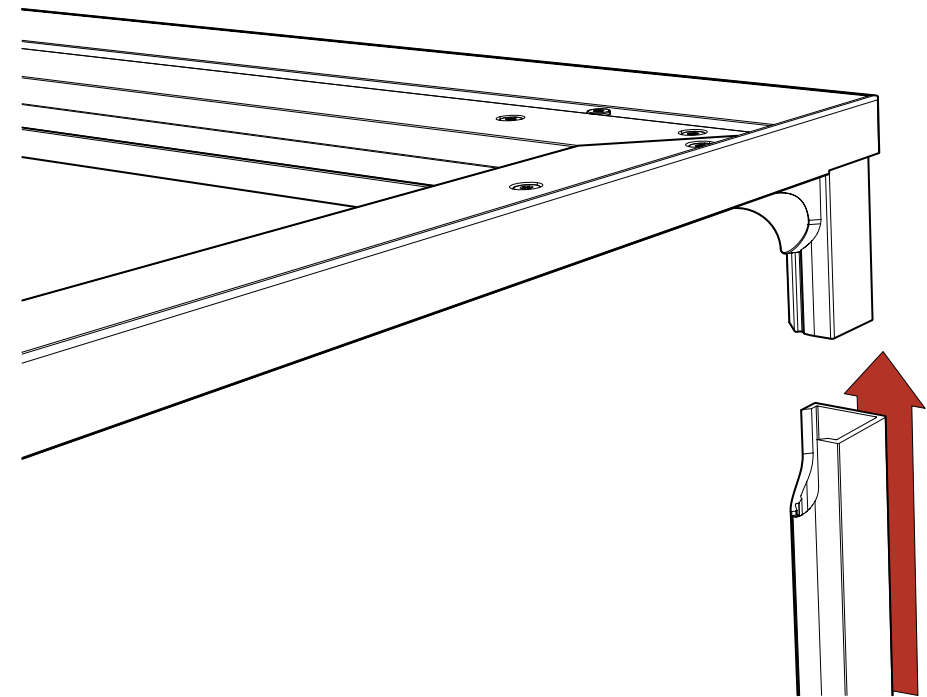
FRAME SCREWS
Locate the bag of screws named
Frame Screws



11.

MOUNTING THE LEGS

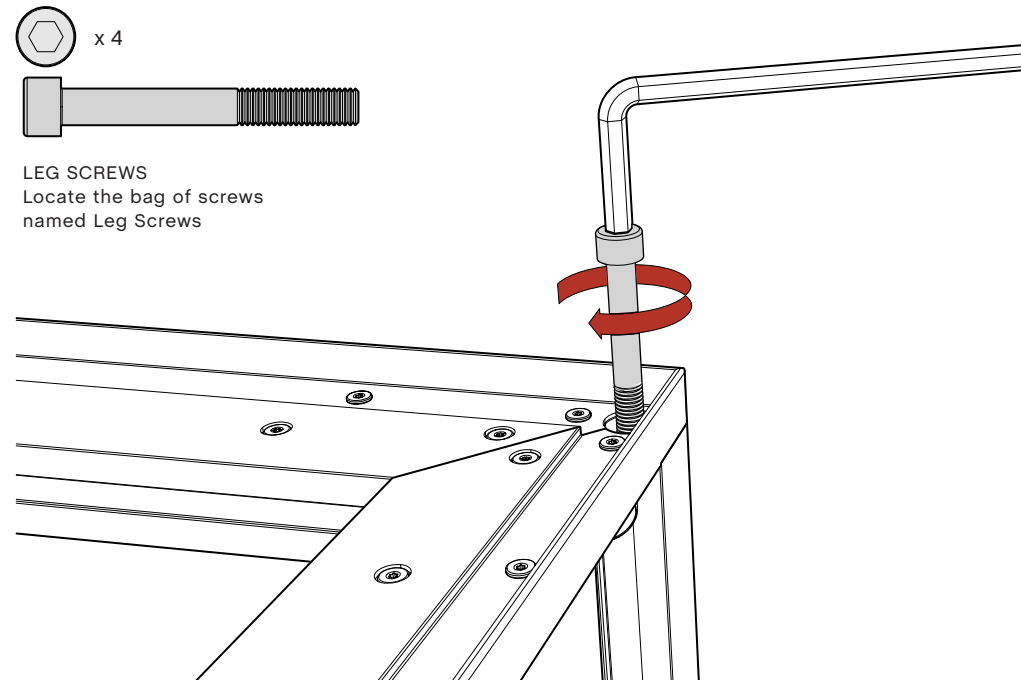
Make sure that the legs are pressed firmly against and onto the corner knots leaving no gaps.
Any gaps can lead to difficulties when inserting the leg screws.



12.

MOUNTING THE LEGS

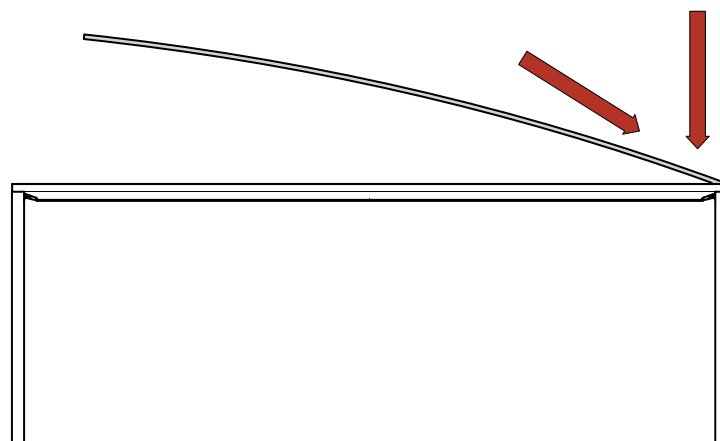
Firmly press all 4 legs onto the corner knots.
Insert the leg screws in the holes in the frame profile and secure the legs by screwing in the leg screws using the supplied allen key.



13.

INSERTING THE TABLETOP

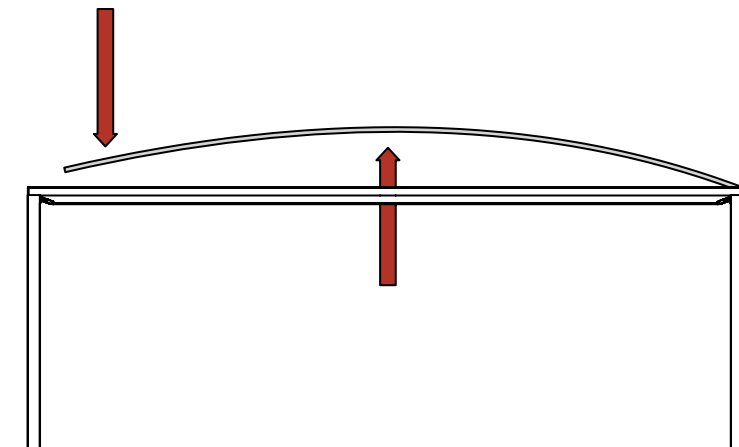
Place the tabletop in the frame on the short frame profile.



14.

PUSHING THE MIDDLE

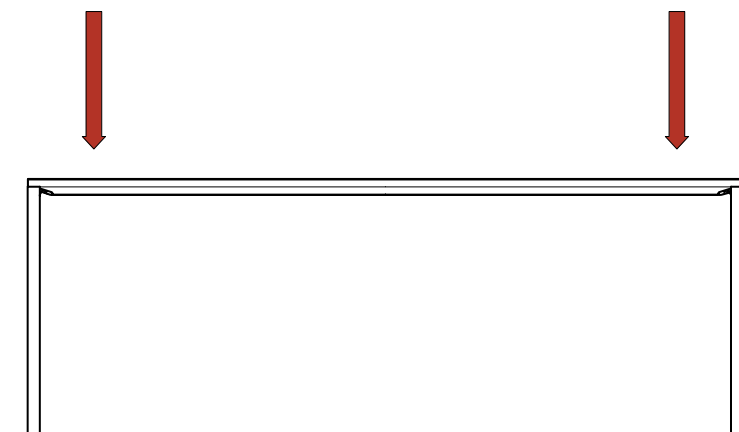
Push the center of the tabletop gently upwards while guiding the free side of the tabletop into the frame.



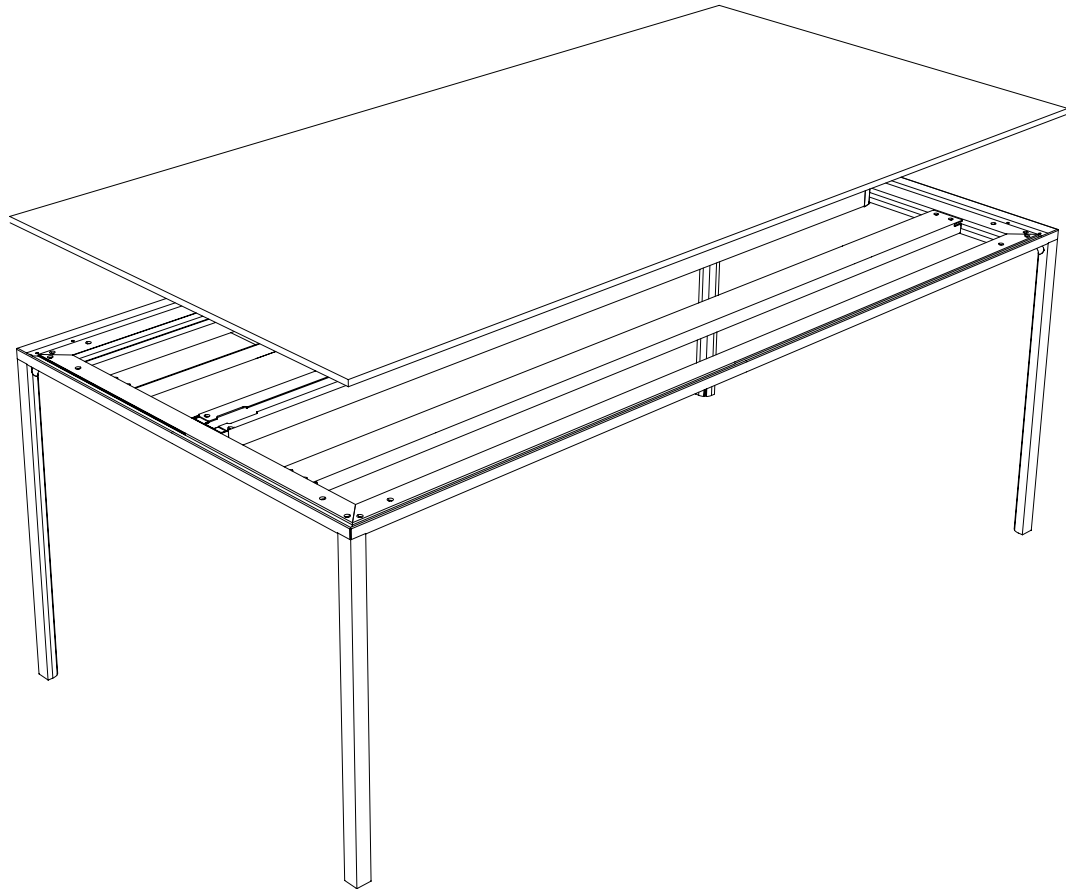
15.

NUDGING

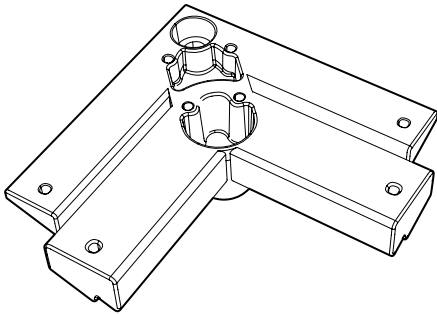
Work your way around the tabletop's edge pushing down to ensure that it rests well in the frame profile.



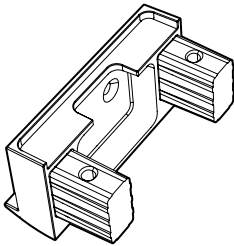
> WITH 3 SUPPORT BARS <



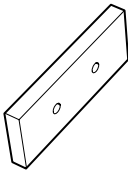
> PARTS <



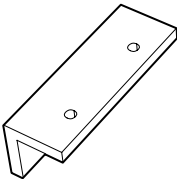
Corner knot x 4



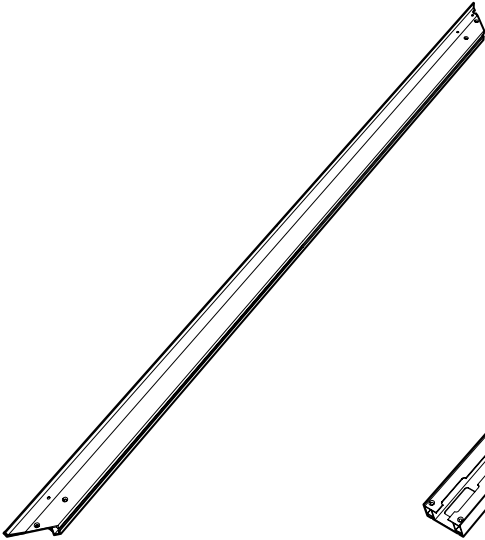
Support bar connector x 2



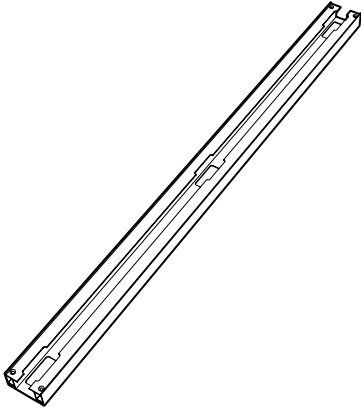
Connector x 6



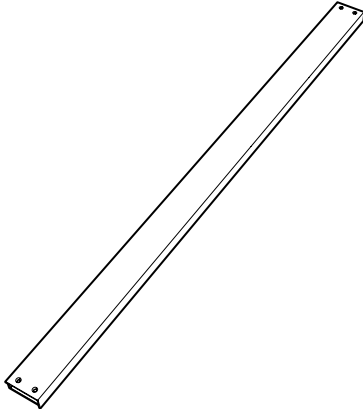
Extra support bar connector x 4



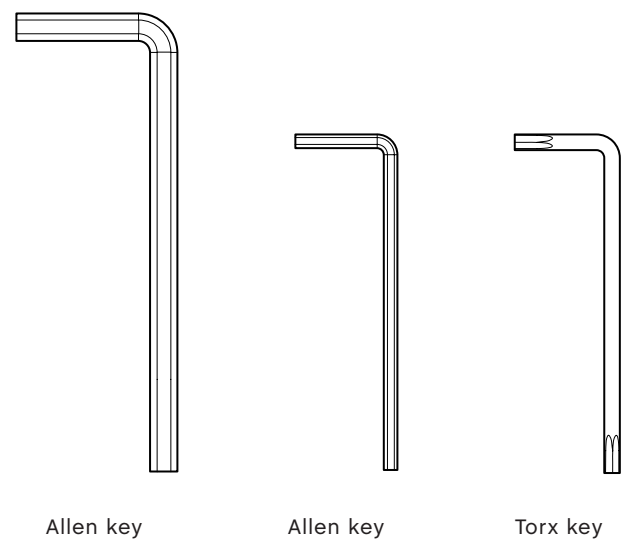
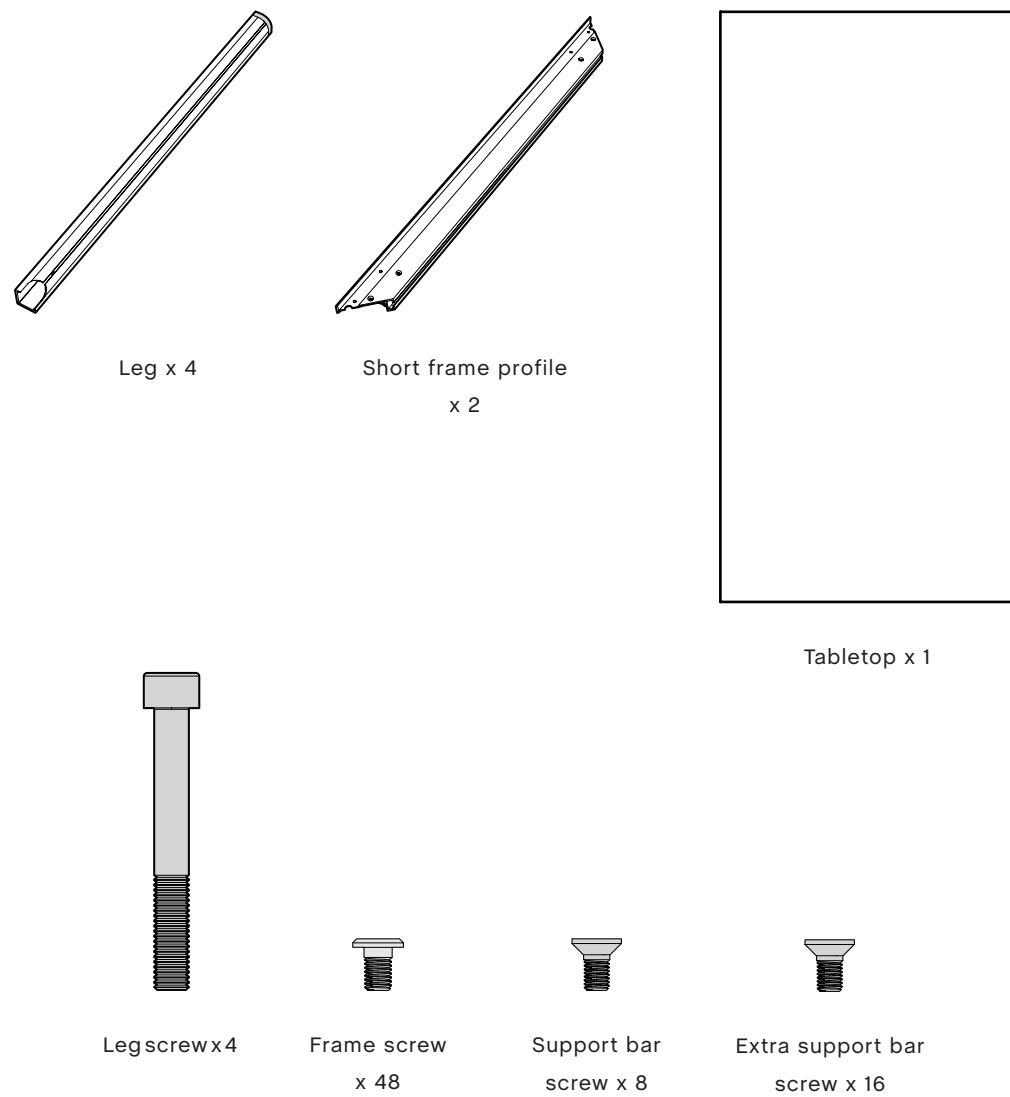
Frame profile long x 2



Support bar x 1



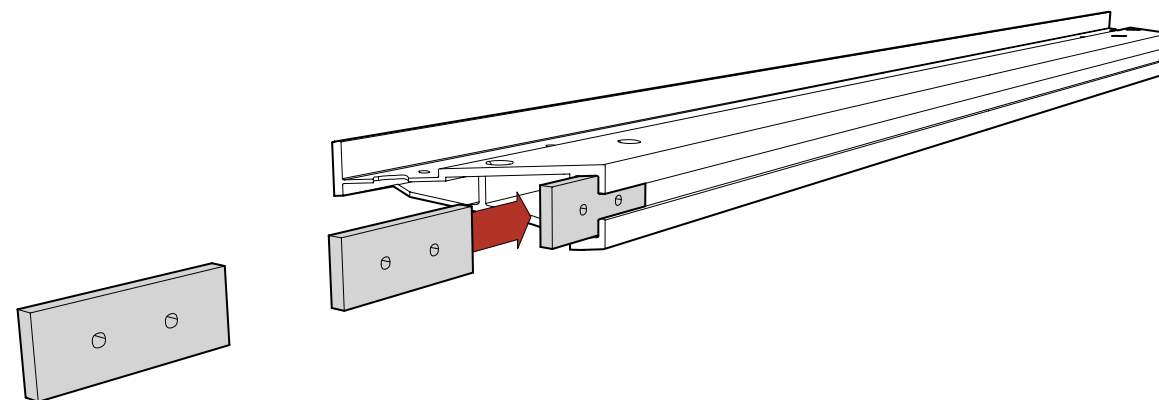
Extra support bar x 2



1.

MOUNTING CONNECTORS

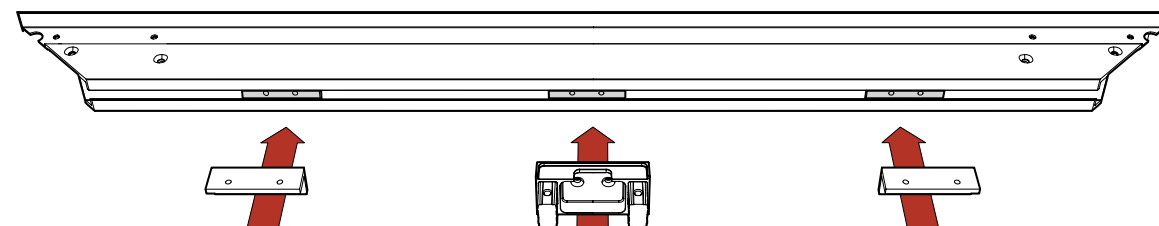
Insert three connectors in the short frame profile.
Repeat by inserting three connectors in the other short frame profile.



2.

MOUNTING SUPPORT BAR CONNECTORS

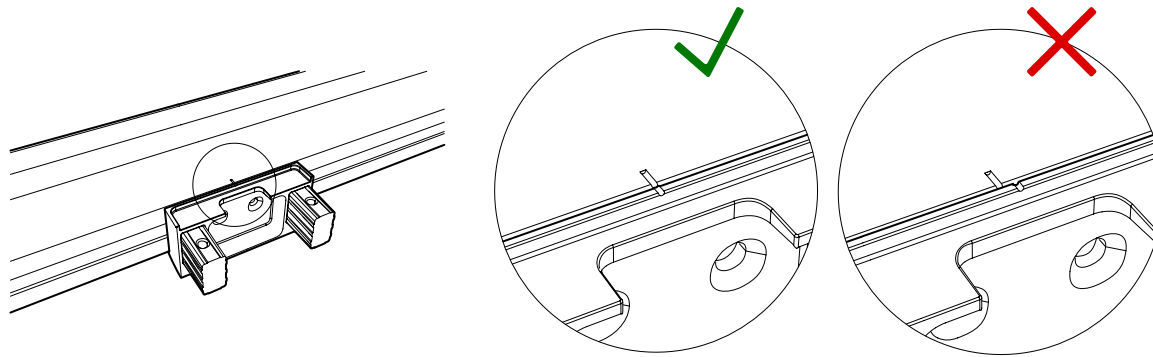
Locate the marks on the short frame profile.



3.

ALIGNING SUPPORT BAR CONNECTOR

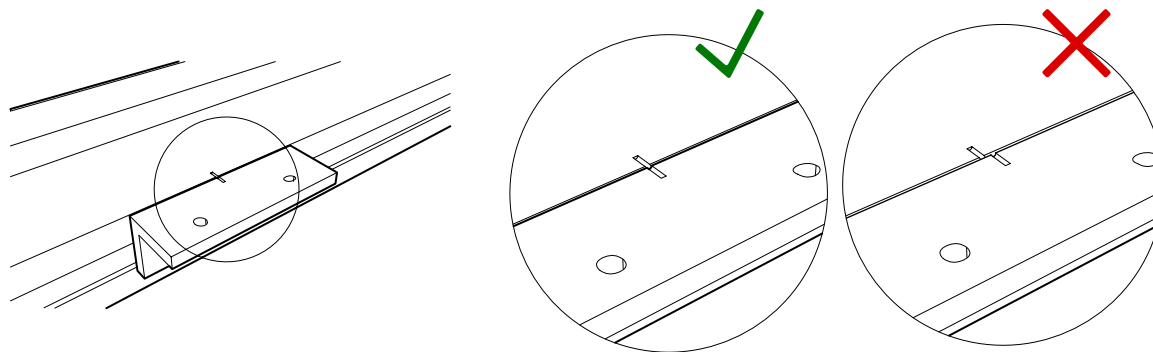
Locate the center mark on the frame profile. Align the support bar connector so that the mark on it aligns with the mark on the frame profile.



4.

ALIGNING EXTRA SUPPORT BAR CONNECTOR

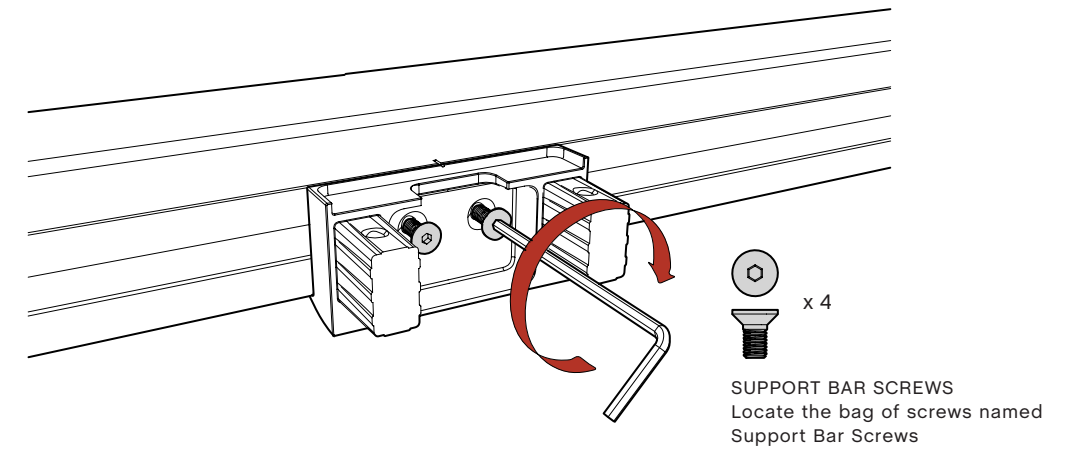
Locate the outer mark on the frame profile. Align the extra support bar connector so that the mark on it aligns with the mark on the frame profile. Repeat on the other frame profile.



5.

MOUNTING SUPPORT BAR CONNECTOR

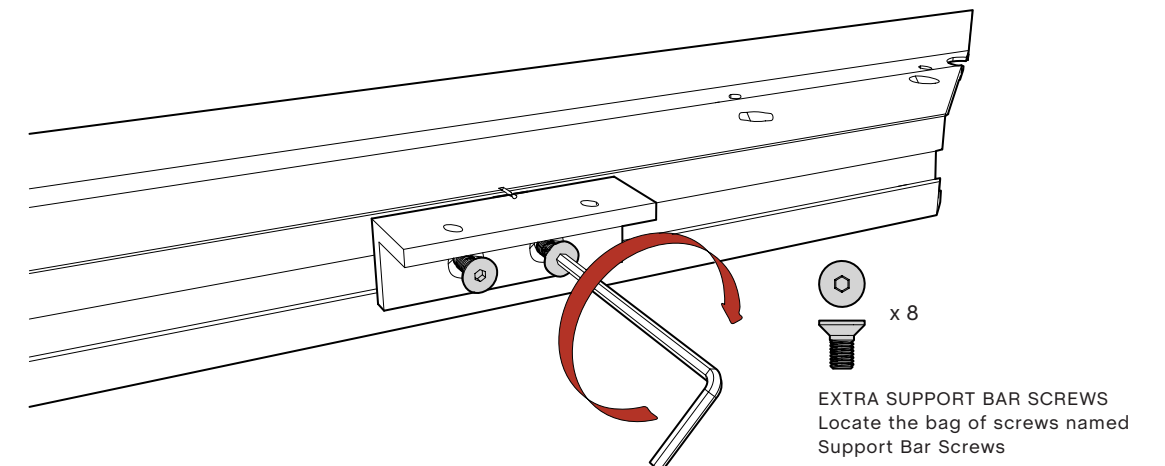
Using the supplied allen key screw in the two support bar screws mounting the support bar connector to the connector.



6.

MOUNTING EXTRA SUPPORT BAR CONNECTORS

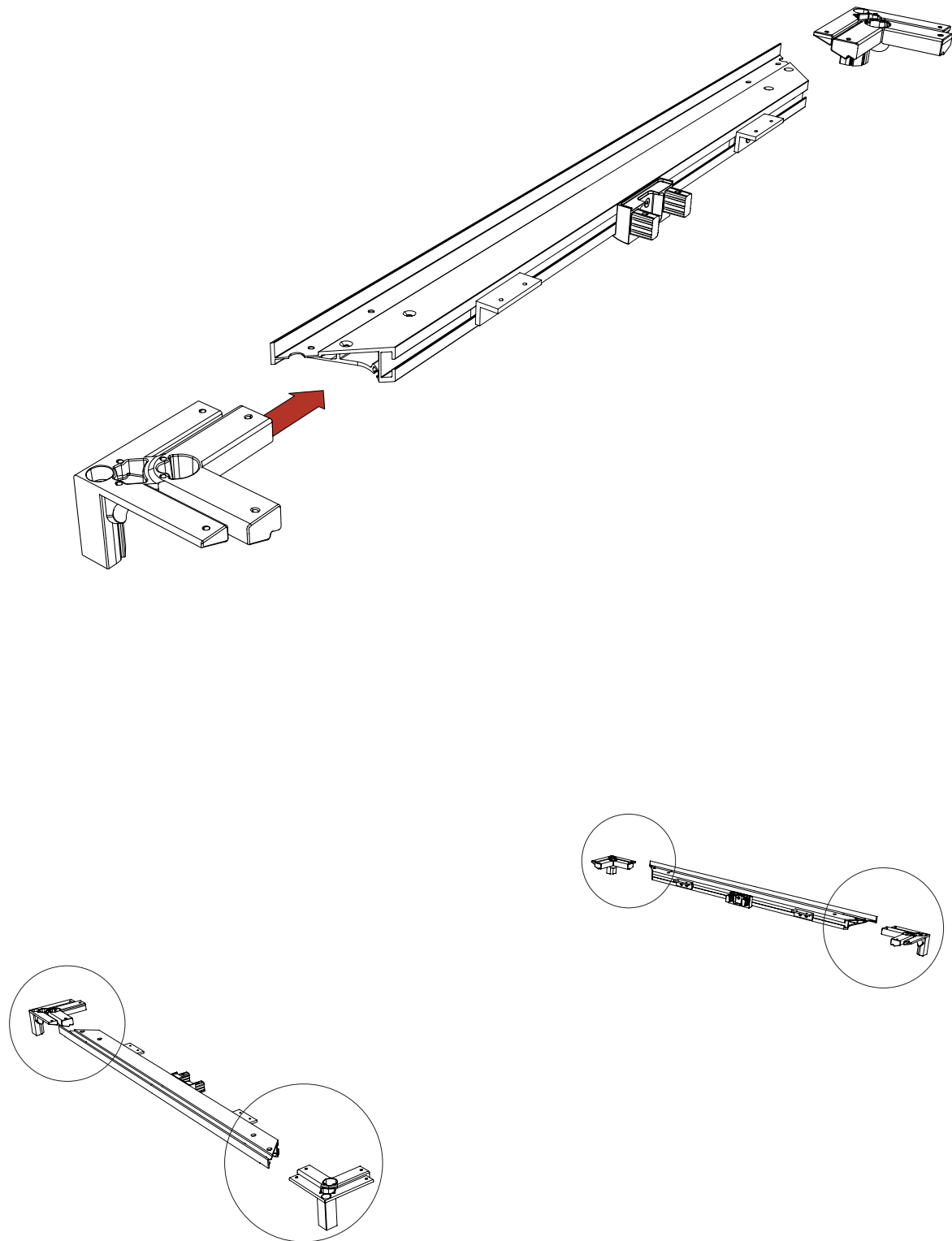
Using the supplied allen key screw in the two extra support bar screws mounting the extra support bar connector to the connector.



7.

MOUNTING CORNER KNOTS

Insert the two corner knots in the short frame profile. Make sure the corner knots are pushed all the way in.

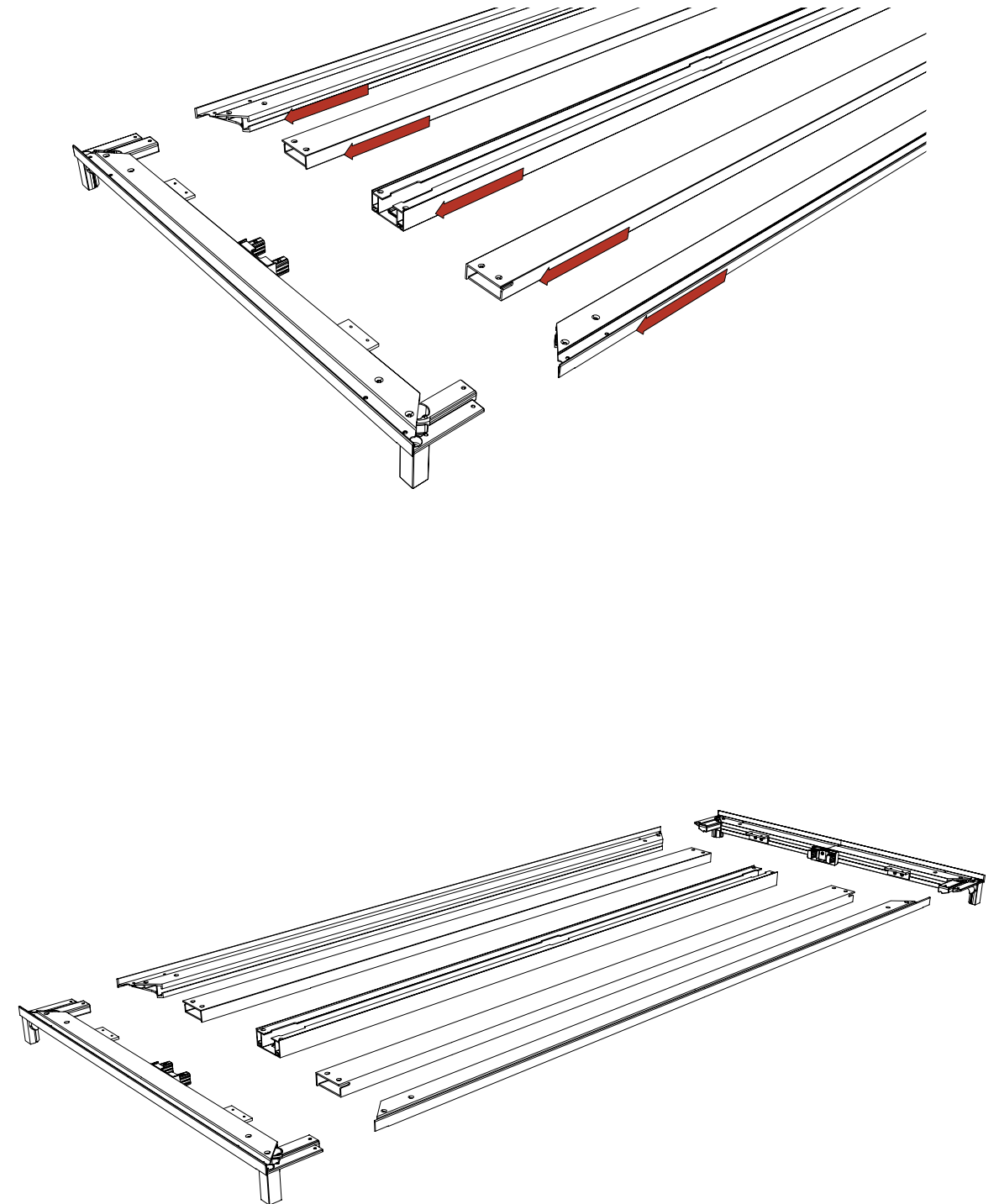


8.

MOUNTING SUPPORT BAR, EXTRA SUPPORT BARS AND FRAME PROFILES

Firmly push the support bar and the extra support bars onto the support bar connector and the extra support bar connectors.

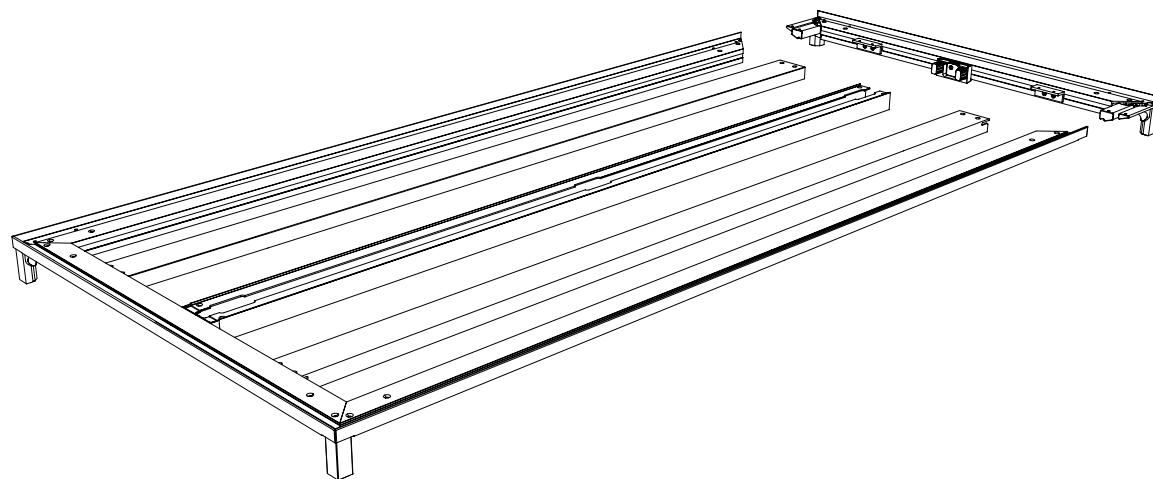
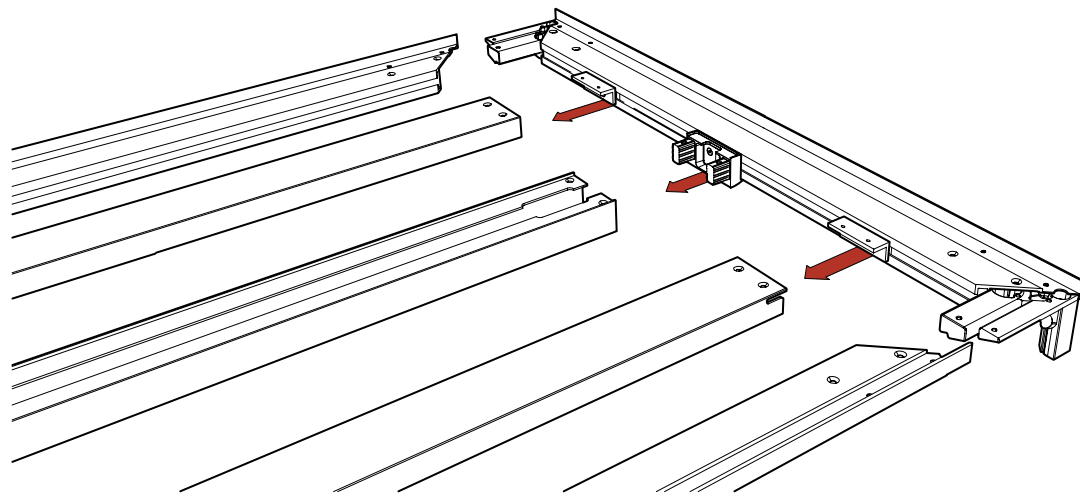
Slide the frame profiles firmly onto the corner knots.



9.

ALIGNING SUPPORT BAR CONNECTOR SIDE

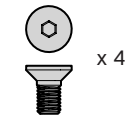
In the other end of the table frame align and push the short frame profile into the long frame profile, support bar and extra support bar.



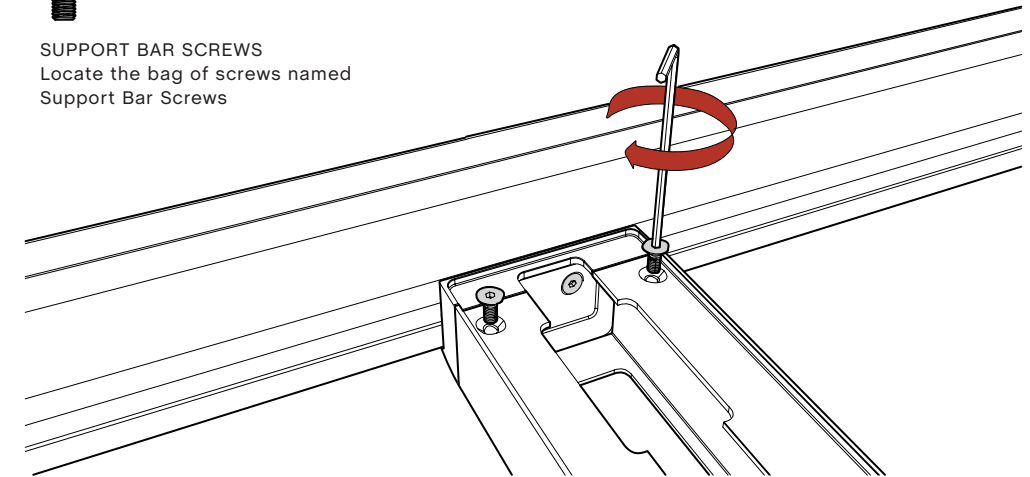
10.

SECURING SUPPORT BAR

Using the supplied allen key fixate the support bar to the support bar connector.



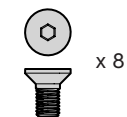
SUPPORT BAR SCREWS
Locate the bag of screws named
Support Bar Screws



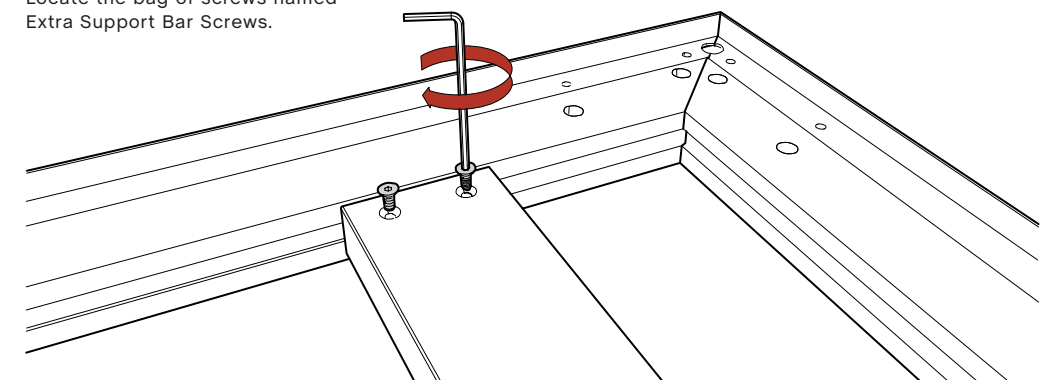
11.

SECURING EXTRA SUPPORT BAR

Using the supplied allen key fixate the extra support bars to the extra support bar connectors.



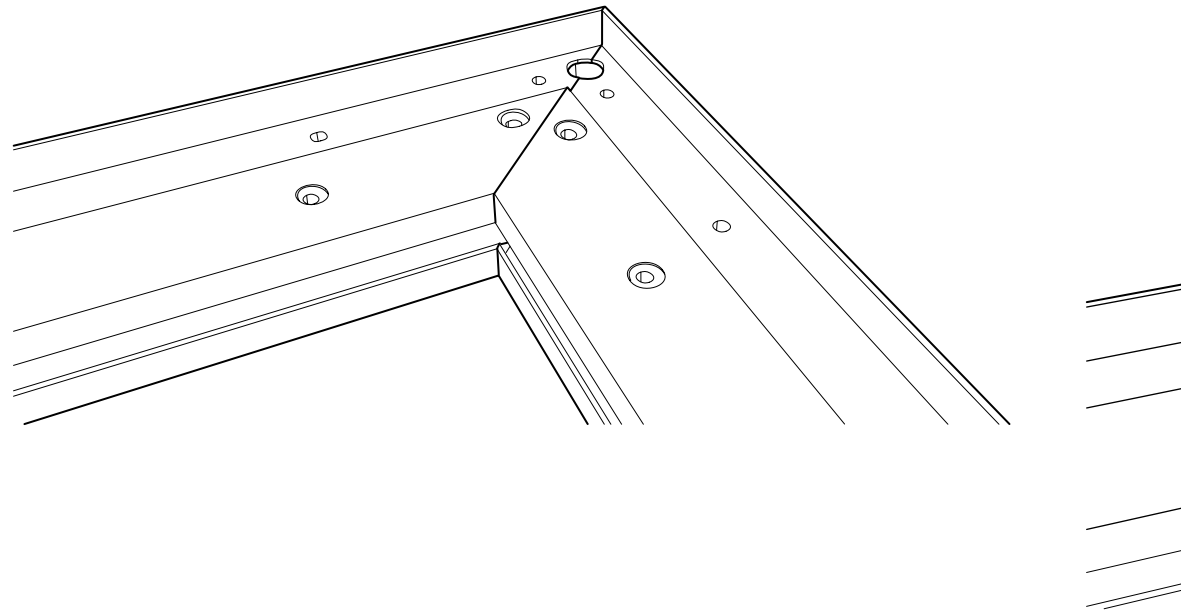
EXTRA SUPPORT BAR SCREWS
Locate the bag of screws named
Extra Support Bar Screws.



12.

MOUNTING THE FRAME PROFILE

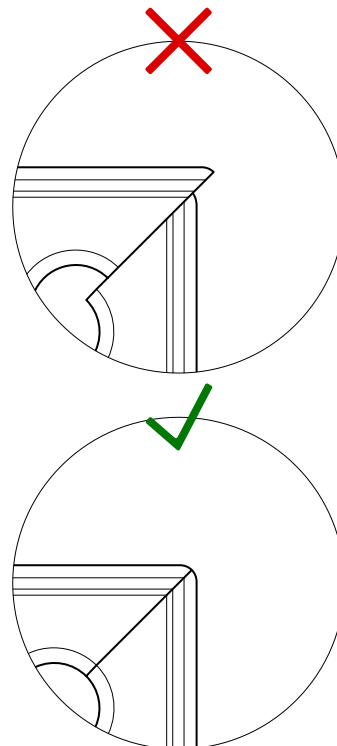
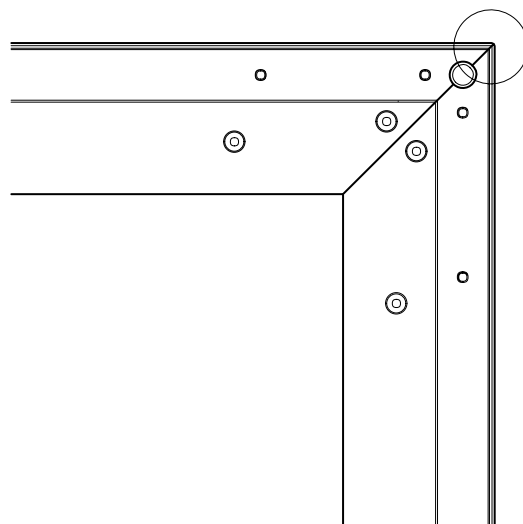
When mounting the frame profiles to the corner knot it is of great importance that the two frame profiles align without gaps or unevenness.



CHECKING THE CONNECTION

Check the corners of the frame profiles. Avoid any unevenness or gaps.

If these occur, placing the tabletop in the frame will become unnecessarily challenging.



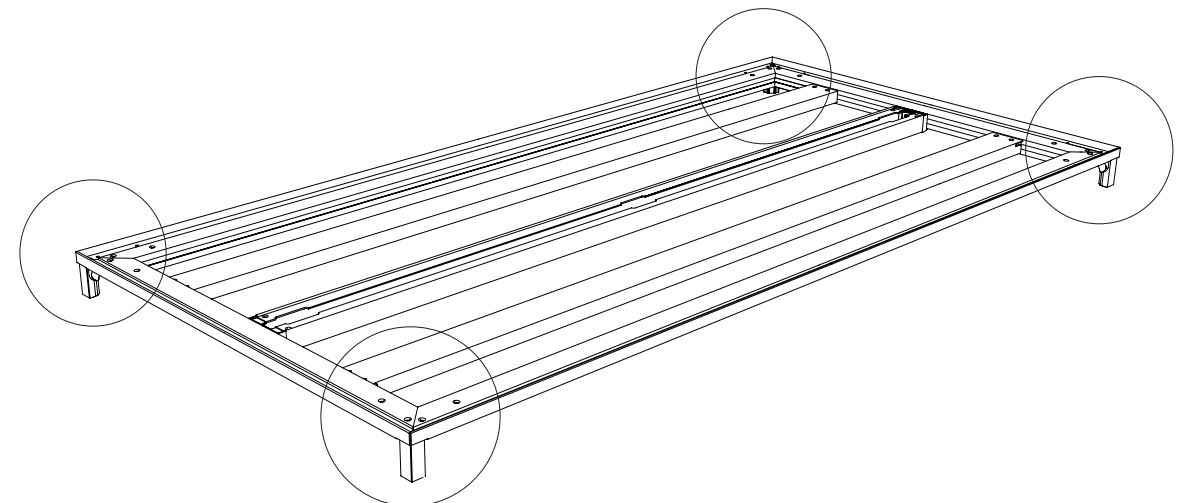
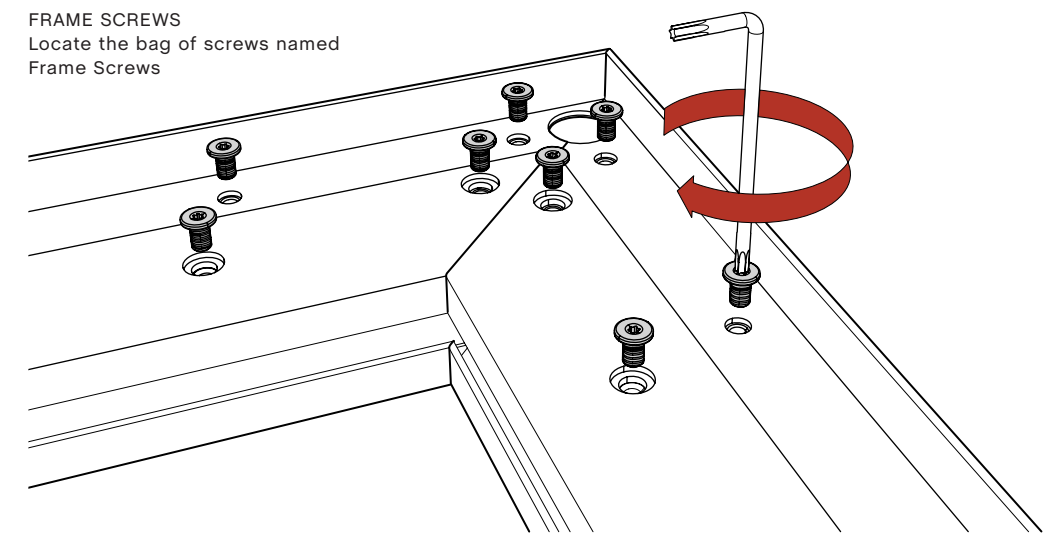
13.

SECURING THE FRAME PROFILES

Use the supplied torx key to fixate each corner using 8 screws.



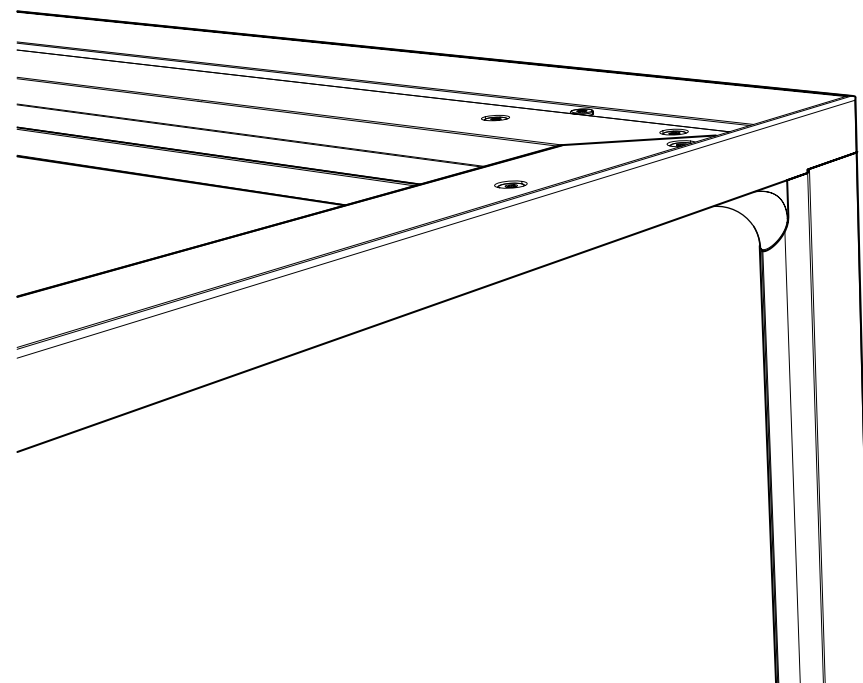
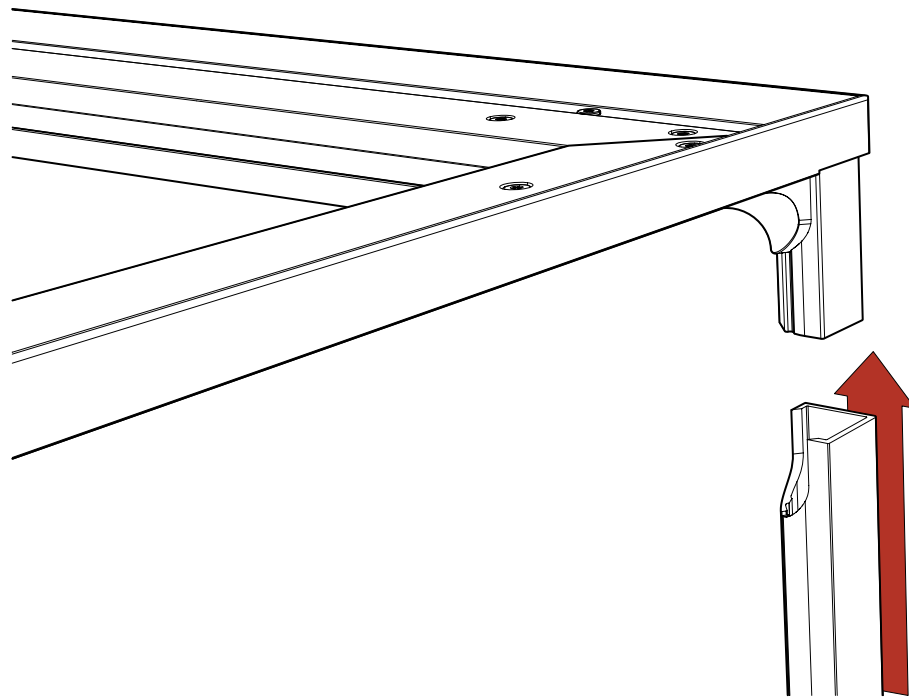
FRAME SCREWS
Locate the bag of screws named
Frame Screws



14.

MOUNTING THE LEGS

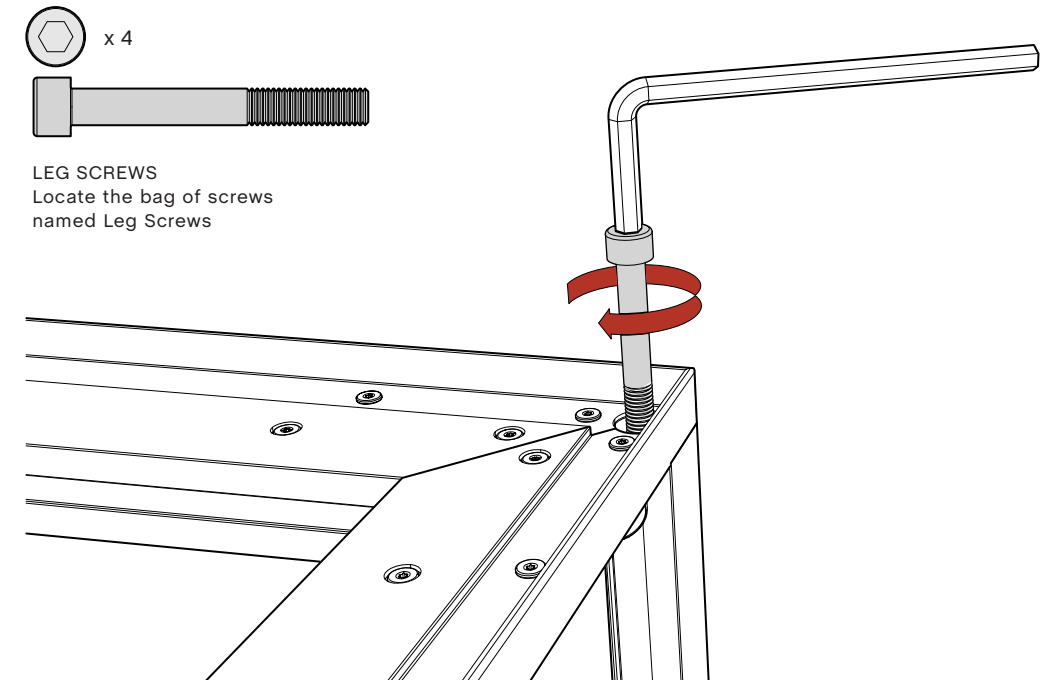
Make sure that the legs are pressed firmly against and onto the corner knots leaving no gaps.
Any gaps can lead to difficulties when inserting the leg screws.



15.

MOUNTING THE LEGS

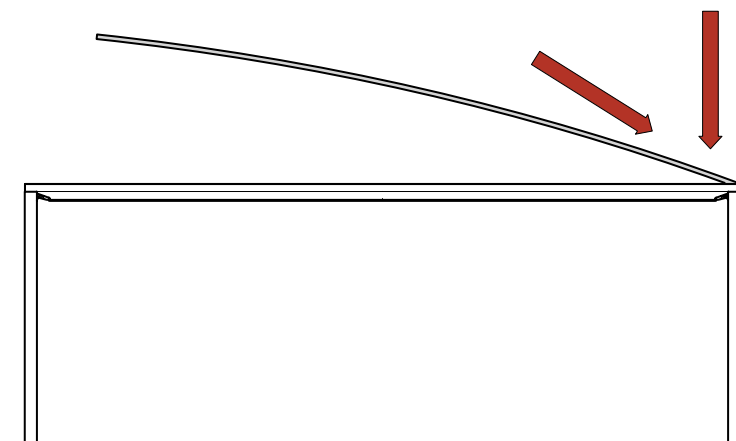
Firmly press all 4 legs onto the corner knots.
Insert the leg screws in the holes in the frame profile and secure the legs by screwing in the leg screws using the supplied allen key.



16.

INSERTING THE TABLETOP

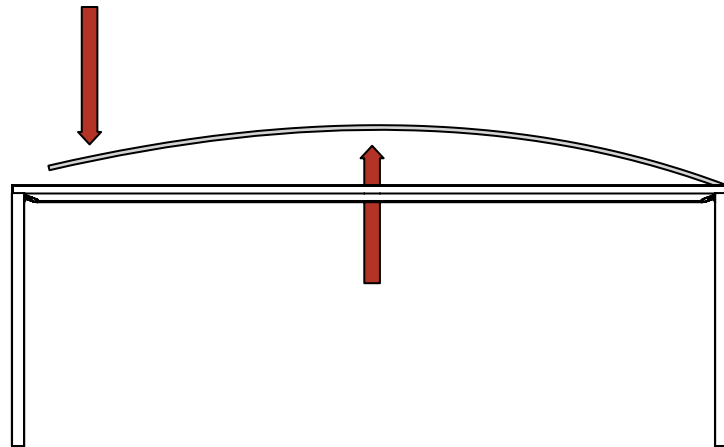
Place the tabletop in the frame on the short frame profile.



17.

PUSHING THE MIDDLE

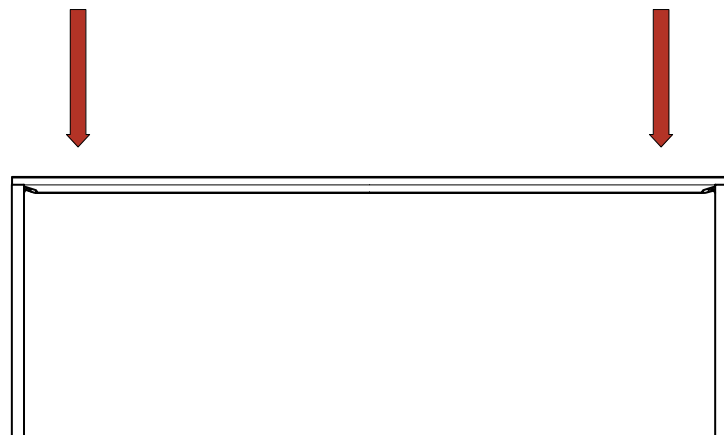
Push the center of the tabletop gently upwards while guiding the free side of the tabletop into the frame.



18.

NUDGING

Work your way around the tabletop's edge pushing down to ensure that it rests well in the frame profile.



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HAY